



REGULAR BOARD MEETING

OCTOBER 19, 2021



**STOCKTON
EAST WATER
DISTRICT**
PROVIDING SERVICE SINCE 1948
www.sewd.net

DIRECTORS

Richard Atkins
Vice President
Division 1

Andrew Watkins
President
Division 2

Alvin Cortopassi
Division 3

Melvin Panizza
Division 4

Paul Sanguinetti
Division 5

Loralee McGaughey
Division 6

Thomas McGurk
Division 7

STAFF

Scot A. Moody
General Manager

Justin M. Hopkins
Assistant General Manager

LEGAL COUNSEL

Jeanne M. Zolezzi
General Counsel

Phone 209-948-0333
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E-mail sewd@sewd.net

6767 East Main Street
Stockton, CA 95215

Post Office Box 5157
Stockton, CA 95205

MEETING NOTICE

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE STOCKTON EAST WATER DISTRICT WILL BE HELD AT 12:30 P.M., TUESDAY, OCTOBER 19, 2021 AT THE DISTRICT OFFICE, 6767 EAST MAIN STREET STOCKTON, CALIFORNIA 95215

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact Kristin Carido, Administrative Services Manager (209) 948-0333 at least 48-hours in advance for assistance so the necessary arrangements can be made.

DUE TO COVID-19 STOCKTON EAST WATER DISTRICT BOARD MEETINGS WILL BE AVAILABLE BY TELECONFERENCE.

Please call (425) 436-6336/Access Code: 866228# to be connected to the Regular Board Meeting, to begin at 12:30 p.m.

Agendas and minutes are located on our website at www.sewd.net.

AGENDA

Page No

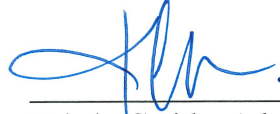
- A. Pledge of Allegiance (Director Panizza) & Roll Call**
- B. Consent Calendar (None)**
- C. Public Comment (Non-Agenda Items)**
- D. Scheduled Presentations and Agenda Items**
 - 1. Minutes 10/12/21 Regular Meeting 01
 - 2. Warrants – California Public Employees’ Retirement System 07
 - 3. Stockton East Water District – Injury & Illness Prevention Plan Update 09
- E. Committee Reports**
 - 1. Eastern San Joaquin Groundwater Authority Steering Committee Meeting, 10/13/21 29
- F. Report of the General Manager**
 - 1. Water Supply Report as of 10/11/21 31

2. Information Items
 - a. Material Included, but Bound Separately from Agenda Packet:
 1. Climate Experts And Family Food Budgets: Ag Secretary Tackles Topics With Valley Leaders, The Sacramento Bee, 10/07/21
 2. Former Stockton Biofuel Official Sentenced To 18 Months In Prison For Illegal Dumping, The Stockton Record, 10/05/21
 3. Biden Pursues Reversal Of Rules For Water Projects, AgAlert, 10/13/21
 3. Report on General Manager Activities
 - a. Central Valley Project Water Association – Executive & Financial Affairs Committee, 10/15/21 33
 - b. Stockton Area Water Suppliers (SAWS) Meeting, 10/15/21
 - c. Stockton East Water District Activities Update
- G. Director Reports**
 1. Greater Stockton Chamber of Commerce – 2021 San Joaquin Agricultural Hall Of Fame Awards Dinner, 10/14/21 35
- H. Communications**
- I. Agenda Planning/Upcoming Events**
 1. San Joaquin County Flood Control and Water Conservation District Advisory Water Commission Meeting, 1:00 p.m., 10/20/21
 2. Greater San Joaquin County Regional Water Coordinating Committee Meeting, 3:00 p.m., 10/20/21
 3. Stockton East Water District Ad-Hoc Committee Meeting – Bellota Project, 12:00 Noon, 10/22/21
- J. Report of the Counsel**
 1. Closed Session - Potential Litigation
Government Code 54956.9 (c) – one case
- K. Adjournment**

Certification of Posting

I hereby certify that on October 14, 2021 I posted a copy of the foregoing agenda in the outside display case at the District Office, 6767 East Main Street, Stockton, California, said time being at least 72 hours in advance of the meeting of the Board of Directors of the Stockton East Water District (Government Code Section 54954.2).

Executed at Stockton, California on October 14, 2021.



Kristin Carido, Administrative Services Manager
Stockton East Water District

Any materials related to items on this agenda distributed to the Board of Directors of Stockton East Water District less than 72 hours before the public meeting are available for public inspection at the District's office located at the following address: 6767 East Main Street, Stockton, CA 95215. Upon request, these materials may be available in an alternative format to persons with disabilities.

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THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF STOCKTON EAST WATER DISTRICT WAS HELD AT THE DISTRICT OFFICE
6767 EAST MAIN STREET, STOCKTON, CA
ON TUESDAY, OCTOBER 12, 2021 AT 12:30 P.M.

A. PLEDGE OF ALLEGIANCE AND ROLL CALL

President Watkins called the regular meeting to order at 12:30 p.m. and Administrative Clerk Feliciano led the Pledge of Allegiance.

Present at roll call at the District were Directors Cortopassi, McGurk, Sanguinetti and Watkins. Also present were Manager Moody, Assistant Manager Hopkins, Finance Director Vega, Administrative Services Manager Carido, Administrative Clerk Feliciano, Legal Counsel Zolezzi and Consultant Barkett. Present at roll call via teleconference were Directors McGaughey and Panizza. Director Atkins was absent.

B. CONSENT CALENDAR (None)

C. PUBLIC COMMENT (None)

D. SCHEDULED PRESENTATIONS AND AGENDA ITEMS

1. Minutes 10/05/21 Regular Meeting

A motion was moved and seconded to approve the October 5, 2021 Regular Board Meeting Minutes, as amended.

Roll Call:

Ayes: Cortopassi, McGaughey, McGurk, Panizza, Sanguinetti, Watkins
Nays: None
Abstain: None
Absent: Atkins

2. Warrants

- a. Fund 70 – Administration Fund
- b. Fund 71 – Water Supply Fund
- c. Fund 89 – Fish Passage Improvements Fund
- d. Fund 91 – Vehicle Fund
- e. Fund 94 – Municipal & Industrial Fund
- f. Summary
- g. Payroll
- h. Short Names/Acronym List
- i. SEWD Vehicles & Heavy Equipment

A motion was moved and seconded to approve the October 5, 2021 Warrants, as presented.

Roll Call:

Ayes: Cortopassi, McGaughey, McGurk, Panizza, Sanguinetti, Watkins
Nays: None
Abstain: None
Absent: Atkins

3. Stockton East Water District – Weir Box 1, Weir Box 2 and Distribution Box 1 SCADA Project Memo, 10/12/21

Assistant Manager Hopkins proposed to the Board of Directors the purchase of three Limitorque actuators for the gates which are located at the outlet of the east reservoir and allow water to flow over the east reservoir weir into the intake pond or out adjacent gates and into the north and south percolation ponds. Assistant Manager Hopkins reported this is part of the SCADA project and two new actuators will be installed on the WB1 and WB2 gates to allow water to be sent from the east reservoir to the percolating ponds and an existing actuator will be placed on the DB 1 gate. Assistant Manager Hopkins added the DB 1 gate is currently actuated with 208 volts and is the only 208 volt actuator on campus; the District is standardizing with 460V/3P so the motor will be replaced. Assistant Manager Hopkins reported the District received a quote from MRC Global to purchase three Limitorque actuators for \$30,091.38, plus a 10% contingency, for a total approved amount of \$33,101.

Director Cortopassi inquired about the \$94,700 amount listed in the memo provided. Assistant Manager Hopkins replied the amount covers the total budgeted amount for the project.

Director McGurk inquired if these gates are the same ones that have been serviced recently due to leaking and damage. Manager Moody replied the main valve on the east reservoir was leaking and the shaft was repaired. Assistant Manager Hopkins commented both the DB 1 and WB1 gates have been repaired in the last couple years. Director McGurk inquired if the valves are included in the work being done. Assistant Manager Hopkins replied no, only the actuators are being replaced. This item was for information only.

4. Stockton East Water District – San Joaquin Area Flood Control Agency (SJAFC) Memorandum of Understanding Update Memo, 10/12/21

Manager Moody reported a new partner, Department of Water Resources (DWR) that has joined the project; DWR will pay the first amount of dirt from Area 1 and 2 which will increase the number of cubic yards that will be removed. Manager Moody reported more soil sampling is scheduled for November 9, 2021; the Lessee is currently growing beans but is confident he will be done before the sampling date. Manager Moody reported the District is waiting on results from the last sampling and will share the results with the Board when those are received.

Assistant Manager Hopkins added the phasing plan was reconfigured so the first phase of excavation happens in the north-east corner instead of the north-west corner.

President Watkins inquired if the irrigators will still be able to farm on the non-excavated land and still allow the District to fill the excavated areas with water. Assistant Manager Hopkins replied yes. President Watkins inquired about a CPI amount and if that has been added to the contract. Manager Moody replied the going rate is \$1-\$2 but Staff will work with Legal Counsel Zolezzi to add the CPI to the contract.

Director Cortopassi inquired if the contract details how deep they can excavate. Assistant Manager Hopkins replied the language was removed from the contract because there is no limit to how deep they can excavate, the deeper the better; 10 acres at 144,000 cubic yards of barrowed material and excavating 10 feet deep.

Director McGurk inquired about the inspection of the levees and if the partnering agencies can reject the barrowed materials after creating the levees. Legal Counsel Zolezzi reported the

MOU includes language that states there is no warranty of the quality of the materials provided.

Director Panizza inquired about the revising of the MOU. Assistant Manager Hopkins replied there will be further adjustments to the phasing plans due to the sampling and the phasing plan is part of the MOU; the MOU requires the Army Corps and SJAFCA to consult with the District and get approval for each phase of the project. Manager Moody added the phasing is set but could change based on their budget and the funds they have for the project.

Manager Moody commented once the sampling is received, it will be added to the MOU and presented to the Board of Directors.

Director Cortopassi inquired about the roadway that will be used to reach the project site as to not disturb our road. Assistant Manager Hopkins replied the Cardinal Way entrance will be used. President Watkins inquired if District Staff has looked into how to secure a gate to allow access daily. Assistant Manager Hopkins replied nothing specific has been added to the MOU but there is language listing SJAFCA and their contactors are responsible for making sure the gates are locked and if they are not locked, they are responsible for securing the site. This item was for information only.

5. United States Bureau of Reclamation – Reclamation Reform Act (RRA) Close-Out Memo, 10/12/21

Manager Moody reported the District has completed the requirement to comply with the United States Bureau of Reclamation (USBR), Reclamation Reform Act (RRA).

President Watkins inquired if the out-of-district customers have been dismissed from a couple years ago. Finance Director Vega replied those customers appeared as comments a couple years ago as part of the 2019 USBR audit. Manger Moody added the memo was also sent to Central San Joaquin Water Conservation to show how that this process was done. This item was for information only.

6. Stockton East Water District – 2021 Dam Removal Temp Labor Update Memo, 10/12/21

Manager Moody reported the District is having difficulty finding labor to help remove dams. Manager Moody reported farm labor is not available and the District is contracting laborers with Balance Staffing at a higher price than previously presented to the Board. Manager Moody reported the District is accepting laborers as they are available and the downfall being other staff is being pulled from their work to remove dams but Staff is doing whatever they can to get the work done.

Director Cortopassi inquired if the Sheriff laborers can pull dams. Manager Moody replied yes, but they are not available.

Consultant Barkett inquired if there is any required expertise needed to remove the dams. Manager Moody replied no, just people willing to do physical labor. Consultant Barkett commented he started an organization called Ready to Work which helps previously incarcerated people to get them back to work. Manager Moody replied the District would be interested in learning more about the program. This item was for information only.

E. COMMITTEE REPORTS

1. Eastern San Joaquin Groundwater Authority Ad-Hoc Technical Advisory Committee (TAC) Meeting, 10/06/21
President Watkins and Manager Moody attended the October 6, 2021 Eastern San Joaquin Groundwater Authority Ad-Hoc Technical Advisory Committee (TAC) Meeting. Manager Moody reported discussion on the preliminary modeling results which involved a modeling update of 32,000 acre-feet of over-draft on average opposed to the 41,000 acre-feet over-draft prediction before. President Watkins reported one grant application was received from Department of Water Resources (DWR). The next meeting is scheduled for November 4, 2021.

2. ACWA Agriculture Committee Meeting, 10/07/21
President Watkins and Manager Moody attended the October 7, 2021 ACWA Agriculture Committee Meeting. President Watkins reported updates from Cindy Tuck, ACWA Deputy Executive Director, Government Relations discussing opportunities for funding for drought on the state level and an update from Dave Reynolds, Director of Federal Relations also discussing funding opportunities on the federal level. President Watkins reported additional updates from Department of Water Resources included discussion regarding the lakes and how historically low the water is and not being enough water for the future; Timm Quinn, Stanford University spoke about the think tank efforts to come up with resolutions for the drought issues. The reoccurring theme from all the speakers was the need to reprogram farmland to minimize the use of water, water cannot be delivered to farmland and farmland will be retired. President Watkins expressed how disheartening it was to listen to the subject. President Watkins reported a presentation from California Department of Food and Agriculture's State Water Efficiency and Enhancement Program (SWEEP) and Healthy Soils Program which was about reducing your carbon foot print and save water then funds are available. Manager Moody reported a presentation from Karla Nemeth, ACWA Director discussing the draconian conservation mandates and also mentioned the only way to move forward in the future is to enact a modernized water rights program. President Watkins added people that had water could not deliver water to those that did not have water. Manager Moody commented the Farm Bureau is holding a presentation on the SWEEP program this month. . Manager Moody reported discussion about on-farm storage or recharge and how there is funding available for that as well. President Watkins added there is a calculator online which calculates carbon savings and water conservation in order to qualify for the funding. Manager Moody reported Todd Manley, Director of Government Relations, Northern California Water Association specialized in Salmon on the Sacramento River and was confused as to why salmon was being reported as decimated when in fact it was a record year for salmon. The next meeting is scheduled for November 30, 2021 at the ACWA Fall Conference.

3. Eastern San Joaquin Groundwater Authority – Selection Committee Meeting, 10/08/21
President Watkins and Manager Moody attended the October 8, 2021 Eastern San Joaquin Groundwater Authority – Selection Committee Meeting. President Watkins reported discussion on the two proposals that were submitted for the Basin Accountability Framework and the Committee will present the two proposals to the Eastern San Joaquin Groundwater Authority Steering Committee at their next meeting on October 13, 2021. Director Cortopassi inquired about the reason for the Committee. President Watkins explained it was an Ad-Hoc Committee that looked at the Request for Qualifications, discussed what agencies should be accountable for the plan and to go over financing options.

4. San Joaquin County & Delta Water Quality Coalition Meeting, 10/11/21
Nothing to report.

F. REPORT OF GENERAL MANAGER

1. Water Supply Report as of 10/04/21

Manager Moody provided a handout of the Water Supply Report for information only that included storage, release, and production data collected from various sources as of midnight last night.

There is 87,627 AF in storage at New Hogan Reservoir. Current releases are set at 17 cfs. Current release at Goodwin Dam to Stanislaus River are set at 202 cfs and release to all water users are set at 70 cfs. There is 1 irrigator on New Hogan and no irrigator(s) on New Melones. There are currently no Out-of-District irrigator(s). The water treatment plant is currently processing 20 mgd. The City of Stockton is currently processing 22 mgd.

2. Information Items:

Manager Moody noted items: F2a-1, F2a-2 and F2a-3.

3. Report on General Manager Activities

- a. Stockton East Water District Activities Update

Manager Moody reported Assistant Manager Hopkins will be contacting the Bellota Project Ad-Hoc Committee to schedule a meeting.

Manager Moody reported Central San Joaquin Water Conservation District will be meeting this Thursday, October 14th 2021 and Reid Roberts wants the Central Ad-Hoc Committee to meet to discuss the outcome of the Central meeting. Manager Moody reported he will be contacting the Central Ad-Hoc Committee to schedule a meeting.

Manager Moody reported the District has published a Request for Proposals for Grant Administrative and Writing Services to assist the District to track and apply for local and federal grants and take advantage of all the funding opportunities available to the District. Manager Moody explained it takes a tremendous amount of effort to track all the funding available and then to apply for those funds and there are people that specialize in those efforts. Manager Moody reported once the proposals have been received, that information will be brought back to the Board for further discussion. Director Sanguinetti inquired if the District has reached out to California State Assembly Member, Carlos Villapuda because he is interested in giving funds to agencies in San Joaquin County. Manager Moody replied we have not, but we will reach out to him.

G. DIRECTOR REPORTS (None)

H. COMMUNICATIONS (None)

I. AGENDA PLANNING/UPCOMING EVENTS

1. Eastern San Joaquin Groundwater Authority Steering Committee Meeting, 8:30 a.m., 10/13/21
2. Greater Stockton Chamber of Commerce – 2021 San Joaquin Agricultural Hall Of Fame Awards Dinner, 5:30 p.m., 10/14/21

3. Central Valley Project Water Association – Executive & Financial Affairs Committee, 10:00 a.m., 10/15/21
4. Stockton Area Water Suppliers (SAWS) Meeting, 1:00 p.m., 10/15/21

J. REPORT OF THE COUNSEL

1. Closed Session - Potential Litigation
Government Code 54956.9 (c) – two cases

President Watkins adjourned the meeting to closed session at 1:04 p.m. to discuss closed session agenda items. The regular meeting reconvened at 1:20 p.m., with no reportable action.

K. ADJOURNMENT

President Watkins adjourned the meeting at 1:21 p.m.

Respectfully submitted,

Scot A. Moody
Secretary of the Board

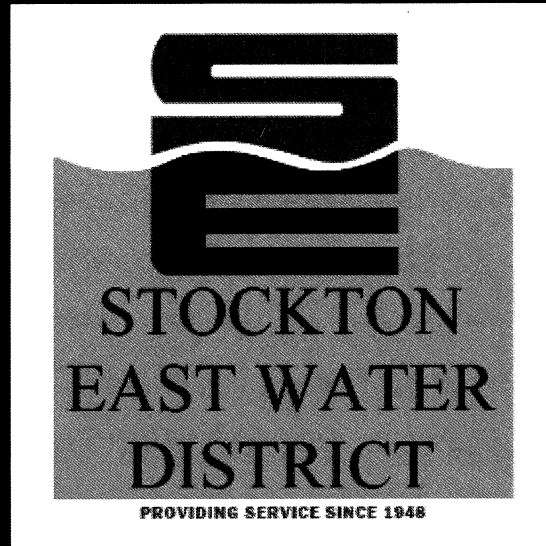
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**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
CALPERS SPECIAL CHECK REQUEST
OCTOBER 19, 2021**

Vendor name	District Fund#	Account #	Description	Amount	Invoice No.
1 CA Public Employees Retirement System (CalPERS)	70	10-5049-0	Retirement Contributions for Payroll 10/15/21-Admin	5,477.91	10/15/21 1245106351
			Total Fund 70 Admin	\$ 5,477.91	
1 CA Public Employees Retirement System (CalPERS)	71	10-5049-0	Retirement Contributions for Payroll 10/15/21-WS-NM	2,628.08	10/15/21 1245106351
2 CA Public Employees Retirement System (CalPERS)	71	10-5058-0	Retirement Contributions for Payroll 10/15/21-WS-NH	1,248.20	10/15/21 1245106351
			Total Fund 71 Water Supply	\$ 3,876.28	
1 CA Public Employees Retirement System (CalPERS)	94	10-5049-0	Retirement Contributions for Payroll 10/15/21-M&I	17,499.65	10/15/21 1245106351
			Total Fund 94 Municipal & Industrial	\$ 17,499.65	
Grand Total for Special Check Request on RBM 10/19/21				\$ 26,853.84	

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RISK MANAGEMENT POLICY

INJURY AND ILLNESS PREVENTION PLAN

Stockton East Water District

Adopted November 1991
Revised October 19, 2021

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A. Overview

The Stockton East Water District (District) has established this written Injury and Illness Prevention Plan (IIPP) to help ensure a safe and healthy work environment for all employees and in accordance with Title 8, California Code of Regulations, Section 3203, of the General Industry Safety Orders. All employees are required to comply with our safety and health practices. This includes employees at every level and all positions.

This plan contains the following key elements for creating a safe work environment for all staff:

1. Responsibility and Authority
2. Compliance
3. Communication
4. Unsafe Condition or Practice Assessment
5. Unsafe Condition or Practice Correction
6. Contagious Disease Prevention and Response
7. Accident Investigation
8. Training and Instruction

- 9. Recordkeeping
- 10. Multi-Employer Locations

B. Revision History

This Policy has been revised or reviewed on the following dates:

- October 19, 2021 (Updated to replace Appendix E)
- October 6, 2020 (Updated to incorporate Contagious Disease Prevention & Response, due to COVID-19)
- August 27, 2019
- April 2001
- November 1991

C. Responsibility and Authority

The District's General Manager is the designated IIPP Administrator and has the authority and responsibility for implementing and maintaining this IIPP.

Managers and supervisors are responsible for implementing and maintaining the IIPP in their work areas and for answering employee questions about the IIPP.

Employees are responsible for understanding and following the requirements of the IIPP and for asking questions when direction is unclear.

D. Compliance

All employees, managers and supervisors shall:

1. Immediately report all work-related illnesses or injuries to their supervisor or manager (See Appendix F), and immediately secure first aid and/or emergency medical response for themselves or their co-workers as needed.
2. Use safe work practices, know and follow all directions, policies and procedures and assist in maintaining a safe work environment (See Appendix A – Code of Safe Work Practices).
3. Immediately report unsafe conditions, equipment, practices and other hazards to their supervisor.
4. Immediately report equipment failures to their supervisor.
5. Only perform tasks that they are trained and authorized to perform.
6. Use supplied safety gear, personal protective equipment and supplies as required by the position and task being performed.
7. Follow the written guidelines of each individual safety related policy and program outlined in Appendix B.

The District shall:

8. Inform employees of the requirements within our IIPP, which must be maintained in a readily understandable language.
9. Train all employees on general safety policies, rules and work practices.
10. Recognize employees who perform safe and healthy work practices.
11. Provide additional training to employees whose safety performance is deficient.
12. Take Corrective Action or Disciplinary Action, as appropriate, for failure to follow safety policies, rules, instructions, or safe and healthy work practices.

E. Communication

All managers and supervisors are responsible for communicating with all employees about occupational safety and health in a form readily understandable by all employees. The District's communication system encourages all employees to inform their managers and supervisors about unsafe conditions without fear of reprisal. Employees can report unsafe conditions or practices by completing the Unsafe Condition & Practice Report (Appendix G) and routing to the IIPP Administrator, or by any other communication system the District puts in place for anonymous reporting.

The District's communication system includes:

1. New employee health and safety orientation
2. New position and/or task health and safety review
3. IIPP reviewed annually or when changes require it
4. Safety training and retraining programs
5. Regularly scheduled safety meetings
6. Distributed safety information
7. Encouragement of anonymous reporting of unsafe conditions and practices
8. Safety committee

F. Unsafe Condition and Practice Assessment

The District performs periodic physical inspections of all District buildings and work areas to identify, evaluate and correct unsafe conditions and practices. The District's Safety Inspection Report checklist is included in Appendix D. Inspections will also be performed as required in the following situations:

1. When the IIPP is initially established
2. When new substances, processes, procedures or equipment that present potential new hazards are introduced into our workplace
3. When new, previously unidentified unsafe conditions and practices are recognized

4. When occupational injuries and illnesses occur
5. Whenever workplace conditions warrant an inspection

G. Unsafe Condition and Practice Correction

When unsafe conditions, practices or procedures are observed or discovered, they will be corrected in a timely manner based on the severity of the hazards. When an unsafe condition exists that cannot be immediately corrected, the exposed employees will be removed from the unsafe condition except those needed to correct the conditions and to address security issues. Employees who are required to correct the unsafe condition will be provided with the necessary protection.

H. Contagious Disease Prevention and Response

This section of the IIPP addresses general strategies, to include applicable and relevant recommendations to prevent and respond to outbreaks, epidemics and pandemics using guidance from the Centers for Disease Control (CDC).

While good hygiene and infection avoidance practices are important for general health, and all employees are encouraged to practice these at work and at home, this section is only applicable in the event of an outbreak, epidemic or pandemic of a contagious disease, declared by a federal, state or county agency, that has the potential to infect District employees through the course and scope of their job duties (Disease Event).

Definitions:

1. Outbreak or Epidemic – the occurrence of more cases of a disease than would normally be expected in a specific place or in a group of people over a given period of time. Outbreak is normally used when localized, whereas, Epidemic is normally used for a more widespread geographic area.
2. Pandemic – this definition is usually used when more than one country is affected. All these definitions can vary according to which disease they are applied.

As all contagious diseases do not cause the same symptoms, or have the same transmission routes or incubation periods, the procedures Management follows will be in response to the information provided by the proper authorities and may change as the Disease Event progresses and the information provided changes.

General Infection Prevention Measures:

The following measures apply for Disease Events. These may be modified by the District at any time based on degree or severity of the contagious disease or based on the guidelines and recommendations from government agencies (such as the CDC and DIR) to maintain a safe and healthy workplace.

1. Manager and Supervisors may direct employees with contagious diseases to remain at home.

4. When occupational injuries and illnesses occur
5. Whenever workplace conditions warrant an inspection

G. Unsafe Condition and Practice Correction

When unsafe conditions, practices or procedures are observed or discovered, they will be corrected in a timely manner based on the severity of the hazards. When an unsafe condition exists that cannot be immediately corrected, the exposed employees will be removed from the unsafe condition except those needed to correct the conditions and to address security issues. Employees who are required to correct the unsafe condition will be provided with the necessary protection.

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General Infection Prevention Measures:

The following measures apply for Disease Events. These may be modified by the District at any time based on degree or severity of the contagious disease or based on the guidelines and recommendations from government agencies (such as the CDC and DIR) to maintain a safe and healthy workplace.

1. Manager and Supervisors may direct employees with contagious diseases to remain at home.

2. Managers and Supervisors may advise employees who are exhibiting common symptoms to remain home. Typical symptoms may include, but are not limited to:
 - a. Sore throat, congestion, runny nose, coughing, sneezing
 - b. Fever, aches, chills
 - c. Headache, muscle pain, fatigue, weakness
 - d. Vomiting, gastrointestinal distress
3. Employees exhibiting a fever should not return to work until they are fever-free for at least 72-hours or otherwise directed by a physician or under guidelines set forth by a Public Health Order.
4. Employees exhibiting mild coughing or sneezing should wear a face mask to limit contagion transmission to others. Use of face masks will follow recommendations from Public Health Orders.
5. Employees should carry a mask with them at all times and wear said mask when standing within 6-feet of another person.
6. Employees must follow proper cough and sneeze etiquette, covering their mouths and nose.
7. Employees should avoid touching their face, nose, mouth, eyes and ears and should follow proper handwashing protocol using soap and water for at least 20 seconds frequently throughout the day.
8. Employees should not share personal items with coworkers.
9. Employees should use hand sanitizer stations as appropriate.
10. Maintain physical distancing of at least 6-feet apart from one another.

I. Accident Investigation

Procedures for investigating work-related injuries, hazardous substance exposure and near misses include:

1. Completing the Supervisor's Accident Report (Appendix E)
2. Interviewing injured employees and witnesses
3. Examining the workplace for factors associated with the accident/exposure
4. Determining the cause of the accident/exposure
5. Taking corrective action to prevent the accident/exposure from reoccurring
6. Recording the findings and actions taken

While all managers and supervisors are responsible for helping investigate accidents and exposures, Human Resources will ensure Workers' Compensation injuries are investigated and the District will ensure hazardous conditions and unsafe practices are investigated.

J. Training and Instruction

All employees will participate in safety training on general and job-specific hazards and safe work practices. The District's Training Documentation Log is included in Appendix C. Each supervisor and manager will be trained on all health and safety hazards to which employees under their immediate direction and control are exposed.

In addition to hazard-specific safety training, training will be provided when:

1. The IIPP is first established
2. New employees are hired
3. Employees are reassigned to a new area or task with no prior training
4. New substances, operations or equipment are introduced

K. Recordkeeping

All of the following IIPP documentation is maintained for three years:

1. Safety training for each employee, including the employee's name, training dates, type of training and training providers
2. Inspections, including the person(s) conducting the inspection; the unsafe conditions and practices identified; correction action and follow-up
3. Accidents, illnesses and near-miss inspections that identify the root cause and corrective action taken
4. Safety committee meeting minutes
5. Annual plan reviews

L. Multi-Employer Locations

Under the Multi-Employer Work Act, the District is required to work in conjunction with onsite contractors in multi-employer locations to provide for a safe and healthy workplace. Pursuant to this, the District must:

1. Provide contractors with a copy of its IIPP
2. Contractors must keep a copy of their IIPP and/or Safety Policy on their jobsite.
3. Require contractors to certify that their employees have been trained according to their IIPP
4. Take action on unsafe conditions and practices according to this IIPP regardless of who the unsafe condition or practice may affect.

M. Appendix A – Code of Safe Work Practices

1. All persons shall follow these safe practice rules, render every possible aid to safe operations and report all unsafe conditions or practices to supervisors.
2. Supervisors shall insist on employees observing and obeying every rule, regulation and Order as is necessary to the safe conduct of the work and shall take such action as is necessary to obtain observance.
3. All injuries shall be reported promptly to your supervisor, including injuries which only require first aid. If medical treatment is required, it will be provided.
4. All employees shall be given frequent accident prevention instructions.
5. Anyone known to be under the influence of drugs or intoxicating substances that impair the employee's ability to safely perform the assigned duties shall not be allowed on the job while in that condition.
6. Employees must enter, leave and conduct themselves at all times in an orderly manner while on District property.
7. Horseplay, scuffling and other acts that tend to have an adverse influence on the safety or well-being of the employees shall be prohibited.
8. Work shall be well planned and supervised to prevent injuries in the handling of materials and in working together with equipment. All safety procedures shall be reviewed for each job or on each piece of equipment before work is undertaken.
9. No one shall knowingly be permitted or required to work while the employee's ability or alertness is so impaired by fatigue, illness or other causes that it might unnecessarily expose the employee or others to injury.
10. Employees shall not enter manholes, underground vaults, chambers, tanks, silos or other similar places that receive little ventilation, unless it has been determined that is safe to enter.
11. Employees shall be instructed to ensure that all guards and other protective devices are in proper places and adjusted and shall report deficiencies promptly to the supervisor.
12. Intentional misuse of any tool, equipment or material is strictly forbidden.
13. Crowding or pushing when boarding or leaving any vehicle or other conveyance shall be prohibited.

14. Workers shall not handle or tamper with any electrical equipment, machinery or air or water lines in a manner not within the scope of their duties, unless they have received instructions from their supervisor.
15. When lifting heavy objects, the large muscles of the leg instead of the smaller muscles of the back shall be used.
16. Safety clothing, equipment, devices and guards must be used as prescribed and designated.
17. Inappropriate footwear or shoes with thin or badly worn soles shall not be worn.
18. Approved eye, head, ear and respirator protection must be worn in designated areas and on designated jobs.
19. Suitable clothing must be worn at all times to secure maximum efficiency and minimum hazard to employees. The wearing of loose and baggy clothing including sweaters, shirt tails, shirt sleeves, etc., is forbidden around moving machinery.
20. Wrist watches, rings or other jewelry should not be worn when working with rotating equipment such as lathes, grinding wheels, etc.
21. Gloves must not be worn while working with or on rotating equipment such as lathes, grinding wheels, etc., without prior supervisory approval.
22. No person shall remove, displace, damage, destroy or carry off any safety device, safeguard notice or safety sign.
23. Materials, tools or other objects shall not be thrown from buildings or structures until proper precautions are taken to protect others from the falling objects.
24. Floor areas around machines shall be kept clean, dry and free of tripping hazards.
25. Do not oil, clean or adjust machine unless the power is shut off and locked out or other procedures are called for.
26. Keep fingers away from points of operation on machines, such as cutters, saws, drills, etc.
27. Turn off power on machines before attempting to remove stuck or jammed pieces of material. Beware that the stuck or jammed pieces may be under tension or compression and may become projectiles when dislodged.
28. If a machine is to be repaired, it must be locked in the "off" position during repair or physically disconnected from its source of power. Caution sign with appropriate wording must also be placed on the machine controls.

29. Do not operate any machine unless safeguards are in place and working properly. Machine guards may be removed only to make necessary adjustments and repairs and must be replaced before the machine is again put back into operation.
30. Good housekeeping should be uppermost in the minds of all employees. Keep floors, aisles, work areas and exits, clean and clear at all times. Tripping hazards such as air hoses, nuts, bolts, nails, screws, pieces of wire and other extraneous material should be picked up. Oil and water spots on floors should be cleaned up immediately. Tools and other materials should be kept in their designated places. Pride should be taken in the orderly appearance of the District facilities.
31. Smoking is not permitted in any District buildings at any time.
32. Seat belts will be worn at all times in District vehicles.
33. The District has an established Hazard Communication Program. All aspects of the Program will be followed when working with hazardous materials.
34. The District has an established Respirator Program. Respirators will be worn by authorized personnel utilizing the District Safety Program for respirators.
35. The District has an established Confined Space Program which will be utilized.
36. Arrange work when using ladders so that you are able to face the ladder and use both hands while climbing.
37. Do not use gasoline or other explosive liquids for cleaning purposes.
38. No burning, welding or other source of ignition shall be applied to an enclosed tank or vessel, even if there are some openings, until it has first been determined that no possibility of explosion exists and authority for the work is obtained from a supervisor.
39. The Hot Work Permit Program requires that work permits be issued by a supervisor before work can start on hazardous jobs in-hours and offsite.


The District's Code of Safe Work Practices has been developed for general and/or specific job safety class. This is not the only Safety Program utilized at the District. All District safety programs which apply to the Employee's job safety class must be followed.

N. Appendix B – District Safety Policies & Programs

Employees are expected to follow the written guidelines of each individual safety related policy and program listed below:

1. Competent Persons Designation Program
2. Confined Space Program
3. Dive Program
4. Drug and Alcohol Policy (Substance Abuse)
5. Employee Handbook
6. Fall Protection Program
7. Hazard Communication Program
8. Heat Illness Prevention
9. Respiratory Protection Program
10. Use of District Vehicles and Equipment

O. Appendix C – Training Documentation Log

		<h1>Training Record Form</h1>	
		Training Course:	
Qualified Trainer:		Training Date:	
Employee Name:		Employee Signature	

P. Appendix D – Safety Inspection Report

Department:	Date:			
Employees Performing Inspection				
Name:	Department:			
Name:	Department:			
Name:	Department:			
The objective of the safety inspection is to (1) identify and correct unsafe work practices performed by employees and (2) eliminate unsafe conditions for employees and citizens. Management is responsible to correct deficiencies in a timely manner.				
Employee Work Practices	Yes	No	N/A	Comments:
Are employee work areas clean and orderly				
Are mats placed in areas where slips/trips/falls may occur (entrance, sinks)				
Are floors free from trip/slip/fall hazards such as cords, missing tiles or material defects				
Are wet or slippery floor conditions cleaned up quickly				
Are large and heavy items stored on middle shelves to help reduce lifting injuries				
Are employees lifting properly (attempt to observe one employee lifting in each Dept.)				
Are power cords secured underneath desks or alongside baseboards to prevent tripping				
Are desk and file drawers closed when not in use				
Do portable electric heaters have a tip-over switch & are located at least 18" from combustibles				
Are proper ladders or stools used instead of makeshift devices				
Are gas cans or other flammable liquids being stored in approved storage cabinets				
Are chemical containers capped/sealed except when adding or removing materials				
Are all chemical bottles properly labeled				
Are employees using gloves and/or goggles when handling chemicals				
Are MSDSs readily accessible in the workplace for review by employees				
Ergonomics	Yes	No	N/A	Comments:
Are employee keyboards placed directly in front of their monitors				
Are employees holding phone handsets to their ears, not cradling on their shoulders				
Are employee keyboard positioned so that employee elbows are at 90 degree angles				
Physical Conditions	Yes	No	N/A	Comments:
Are all safety switches and guards operational (grinders, saws, etc.)				
Are all portable ladders and step stools in good working condition				
Are all emergency eyewash stations accessible and operational				
Are aisles and walkways accessible with 36-inch pathway				
General Conditions	Yes	No	N/A	Comments:
Are all first aid kits mounted, accessible and adequately stocked				
Are all work areas provided with sufficient lighting				
Is appropriate personal protective equipment available (i.e. goggles, gloves, etc.)				
Are stairways maintained in a safe condition				
Fire & Electrical Safety	Yes	No	N/A	Comments:
Are electrical cords in good condition with proper grounding				
Are electrical cords, outlets and junction boxes free of exposed wires				
Are extension cords only being used to power temporary equipment				
Are all emergency exits clear of storage, obstacles and other obstructions				
In a 36-inch clearance being maintained in front of all electrical panels throughout facility				
Is the automatic fire sprinkler control valve accessible and locked in the open position				
Are all fire extinguishers mounted, accessible and fully charged				
Is the monthly inspection record for all fire extinguishers signed-off				
Are equipment and supplies at least 18-inches below fire sprinkler heads				
Other Unsafe Work Practices or Conditions Observed				

Q. Appendix E – Supervisor’s Accident Report

Supervisor’s Accident/Incident Investigation Form

Use for Industrial Injuries, Illnesses, or Near Misses

When	Date of incident:	Date reported to supervisor:
	Time of incident:	

Who	Injured employee name:	Job Title:
	Department:	Length of Employment

Where Exact location of occurrence:

Loss Nature and extent of injuries or property damage:

What Describe specifically what the individual was doing at the time of the incident:

**Root Cause(s)
(check all that apply)**

<p>MATERIALS</p> <input type="checkbox"/> Improper, defective or damaged tool or equipment <input type="checkbox"/> Equipment or tool failure <input type="checkbox"/> PPE failure <input type="checkbox"/> Hazardous product <input type="checkbox"/> Hazardous chemical <input type="checkbox"/> Improper apparel <input type="checkbox"/> Not otherwise classified (Describe):	<p>ENVIRONMENTAL</p> <input type="checkbox"/> Inadequate safeguards <input type="checkbox"/> Location hazards <input type="checkbox"/> Poor housekeeping <input type="checkbox"/> Poor storage practices <input type="checkbox"/> Toxic or hazardous gases, or fumes <input type="checkbox"/> Inadequate lighting <input type="checkbox"/> Poor weather conditions <input type="checkbox"/> Too hot or too cold <input type="checkbox"/> Not otherwise classified (Describe):	<p>PERSONAL</p> <input type="checkbox"/> Bodily conditions, i.e. health issues, tired, under stress <input type="checkbox"/> Pressure to complete task <input type="checkbox"/> Poor ergonomics <input type="checkbox"/> Lack of skill or knowledge <input type="checkbox"/> Adequate skill or knowledge, but failure in execution <input type="checkbox"/> Did not receive adequate training <input type="checkbox"/> Did not inspect tool or equipment prior to use <input type="checkbox"/> Not otherwise classified (Describe):
<p>MANAGEMENT</p> <input type="checkbox"/> No written procedures <input type="checkbox"/> Lack adequate supervision <input type="checkbox"/> Lack of training provided <input type="checkbox"/> Ineffective inspection program or corrective action not taken <input type="checkbox"/> Pressure to get job done <input type="checkbox"/> Not otherwise classified (Describe):	<p>TASK</p> <input type="checkbox"/> Safe work procedures not followed <input type="checkbox"/> Conditions changed to make the normal procedure unsafe <input type="checkbox"/> Appropriate tools not used or not available <input type="checkbox"/> Not otherwise classified (Describe):	<p>OTHER</p> <input type="checkbox"/> _____ _____ _____ _____

Why

Comment Fully:

Root Cause

Supervisor's Accident Investigation Form (Cont.)

Prevention

What should be done and by whom to prevent recurrence of this type of incident?
(Include target dates.)

What immediate actions have been taken? By whom?

What long term actions will be needed? (Include target dates.)

Name of Supervisor: _____ Date: _____

Signature _____

Comments by Dept. Head or Manager

Based on the supervisor's report, write a concise statement commenting on why the injury occurred, and whether the corrective actions (taken and planned) are complete enough to prevent recurrence.

Name of Dept. Head or Manager: _____ Date: _____

Signature _____

R. Appendix F – Employee’s Incident Report

In the event of an accident or injury, employees will need to obtain a DWC-1 Form from Administration. Should the employee decide to file a claim, they will need to complete the form and return it to Administration.

S. Appendix G – Unsafe Condition & Practice Report

Reporting Unsafe Condition or Practice	
Department:	
Person Reporting: (Optional)	Contact Information: (Optional)
Location of Hazard: (Building)	
Date of Observation:	Time of Observation:
Hazards posing an immediate danger to life and health should be reported as soon as possible to your Manager, Supervisor or the IIPP Administrator.	
<i>Description of unsafe condition or hazard:</i>	
<i>What changes would you recommend to correct the condition or hazard?</i>	
Employee Signature: (Optional)	Date:
Reporting Unsafe Condition or Practice	
<i>Name of person investigating unsafe condition or hazard:</i>	
<i>Results of investigation. What was found? Was condition unsafe or a hazard? (Attach additional sheets if necessary.)</i>	
<i>Proposed action to be taken to correct hazard or unsafe condition:</i>	
Signature of Investigating Party:	Date:
Date reporting employee was notified of action taken (if not an anonymous report):	

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STEERING COMMITTEE MEETING

AGENDA

Wednesday, October 13, 2021

8:30 a.m. – 10:00 a.m.

**Teleconference Meeting Only
Call-In Information Provided**

NOTICE: Coronavirus COVID-19

See Attached Notice Regarding COVID-19

- I. **Call to Order/Roll Call** (*Please remember to keep your phone line muted and unmute when announcing yourself for attendance or speaking)
- II. **Scheduled Items – *Presentation materials to be posted on ESJGroundwater.org and emailed prior to the meeting.***
 - A. **Discussion/Action Items**
 1. Approval of the August 11, 2021 Meeting Minutes (Attached)
 2. Using Teleconference Pursuant to AB 361 During a Proclaimed State of Emergency
 3. TAC Report and Status of Model Development
 4. Basin Accounting Framework: Next Steps
- III. **Staff Reports**
 1. Project Selection Process for Proposition 68 Round 2 Funding (Attached)
 2. DWR GSP Review
 3. American River Water Right Hearing Application and Next Steps
 4. DWR Report
- IV. **Public Comment (non-agendized items)**
- V. **Director Comments**
- VI. **Future Agenda Items**
- VII. **Adjournment**

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Weekly Water Report	As of: Oct. 11, 2021	As of: Oct. 18, 2021
New Hogan (NHG) TOC	286,850	AF
Storage:	87,627	AF
Net Storage Change:	-518	AF
Inflow:	-28	CFS
Release:	17	CFS
New Melones (NML) Allocation	75,000	AF
Storage:	836,707	AF
Net Storage change:	-2,833	AF
Inflow:	152	CFS
Release:	329	CFS
Source: CDEC Daily Reports		

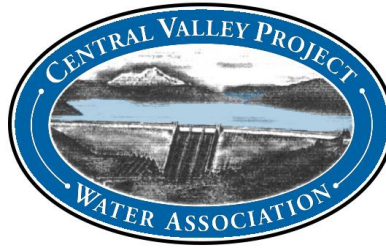
Goodwin Diversion (GDW)		
Inflow (Tulloch Dam):	311	CFS
Release to Stanislaus River (S-98):	202	CFS
Release to OID (JT Main):	184	CFS
Release to SSJID (SO Main):	220	CFS
Release to SEWD:	<u>70</u>	CFS
Total Release	676	CFS
Source: Tri-Dam Operations Daily Report		
Farmington Dam (FRM)		
Diverted to SEWD:	N/A	CFS
Diverted to CSJWCD:	0	CFS
Source: USACE WCDS Hourly Report		

Surface Water Used		
Irrigators on New Hogan:	1	
Irrigators on New Melones:	0	
Out-Of-District Irrigators:	0	
DJWWTP Production:	20	MGD
North Stockton:	0	MGD
South Stockton:	0	MGD
Cal Water:	20	MGD
City of Stockton DWSP Production:	22	MGD

District Ground Water Extraction		
74-01	0	GPM
74-02	0	GPM
North	0	GPM
South	0	GPM
Extraction Well # 1	<u>0</u>	GPM
Total Well Water Extraction	0	GPM

Note: All flow data reported here is preliminary and subject to revision.

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Financial Affairs Committee (FAC) Contractors Only Meeting Agenda

10:00 a.m. October 15, 2021

MS Teams with call-in 279-666-3100 / ID 279 424 615#

1. Opening Business and Next Meetings

- November 19, 2021 (10:00-11:30 p.m.) – Conference call and/or MS Teams
- December 17, 2021 (10:00 - 11:30 p.m.) – FAC Contractors Only Conference call and/or MS Teams

2. Conversation with Richard Welsh Discussion on Projects in Planning

3. Report on Executive Committee Meeting

1. Opening Business
2. CVPIA
3. Remediation of CVP Costs
4. Annual Budget Process
5. Follow – Up Items
 - Contracting & Charging for Non-Project Use of Excess Capacity in Reclamation Project Facilities – Revenue collection prior to new 2023 rates
 - P.L. 116-260 Aging Infrastructure Account – 2021 Appropriations
 - San Luis Joint Use O&M Cost Reallocation Study
 - Trinity PUD – Converting to a PUE type account
 - Brown-Bag Seminars hosted by CVPWA/USBR on BOR-Works

4. Annual Budget Process

- Discuss benefits of reinstating regional budget meetings and workshops

5. CVPIA Accounting BPGs Letter and Next Steps

- Recommend a new CPAR report

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You are cordially invited to the
**36th ANNUAL AGRICULTURAL
HALL OF FAME AWARDS**

— LOCATION —

Robert J. Cabral Ag Center
2101 E. Earhart Avenue, Stockton, CA 95206

— DATE —

Thursday, October 14, 2021

— TIME —

5:30 p.m. Social Hour • 6:30 p.m. Dinner

2020-21 Agricultural Hall of Fame Honorees

James "Jim" Clare
Manuel J. Dutra Jr.
David Phillips
Michael Phillips

Aldo & Rosalie "Rosie" Togninali (Posthumous)

2020-21 Agricultural Hall of Fame Sponsors

— 2021 COMMUNITY CHAMPIONS —

Kaiser Permanente
Kings Card Club
Port of Stockton

— PLATINUM SPONSOR —

San Joaquin County Office of Education

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Mohr-Fry Ranches, Inc.
Neumiller & Beardslee
Stockton East Water District
Vino Farms LLC

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