



REGULAR BOARD MEETING

FEBRUARY 13, 2024



STOCKTON EAST WATER DISTRICT

PROVIDING SERVICE SINCE 1948

www.sewd.net

DIRECTORS

Richard Atkins
President
Division 1

Andrew Watkins
Division 2

Alvin Cortopassi
Division 3

Melvin Panizza
Division 4

Paul Sanguinetti
Division 5

Loralee McGaughey
Division 6

Thomas McGurk
Vice President
Division 7

STAFF

Justin M. Hopkins
General Manager

Juan M. Vega
Assistant General Manager

LEGAL COUNSEL

Jeanne M. Zolezzi
General Counsel

Phone 209-948-0333
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6767 East Main Street
Stockton, CA 95215

Post Office Box 5157
Stockton, CA 95205

MEETING NOTICE

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE STOCKTON EAST WATER DISTRICT WILL BE HELD AT 12:30 P.M., TUESDAY, FEBRUARY 13, 2024 AT THE DISTRICT OFFICE, 6767 EAST MAIN STREET STOCKTON, CALIFORNIA 95215

Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact Administrative Staff at (209) 948-0333 at least 48-hours in advance for assistance so the necessary arrangements can be made.

FOR CONTINUED CONVENIENCE STOCKTON EAST WATER DISTRICT BOARD MEETINGS WILL BE AVAILABLE BY TELECONFERENCE.

Please call (347) 566-2741/Passcode: 300 937 522#
to be connected to the Regular Board Meeting, to begin at 12:30 p.m.
Agendas and minutes are located on our website at www.sewd.net.

AGENDA

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A. Pledge of Allegiance (Legal Counsel Zolezzi) & Roll Call	
B. Consent Calendar (None)	
C. Public Comment (Non-Agenda Items)	
D. Scheduled Presentations and Agenda Items	
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	8. Final Partnership Charter – Mokelumne River Integrated Water Storage and Conjunctive Use Program (MICUP)	85
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	10. Resolution No. 23-24-18 – Authorization to File a Grant Application with the United States Bureau of Reclamation for the WaterSMART Water and Energy Efficiency Grants (Funding No. R24AS00052) for Fiscal Year 2024 and Fiscal Year 2025, Execute Any Required Documents and Provide Delegation of Authority	95
E.	Committee Reports	
	1. Eastern San Joaquin Groundwater Sustainability Plan: Project Management Committee Meeting, 02/08/24	
	2. San Joaquin County and Delta Water Quality Coalition Steering Committee Meeting, 02/12/24	
F.	Report of the General Manager	
	1. Water Supply Report 02/06/24	97
	2. Informational Items	
	a. Material Included, but Bound Separately from Agenda Packet:	
	1. <u>Assemblywoman Soria Introduces Assembly Bill 2060 To Boost Groundwater Recharge</u> , Office of Assemblywoman Esmeralda Soria, 02/01/24	
	3. Report on General Manager Activities	
	a. ACWA State Legislative Committee Meeting, 02/09/24	99
	b. Stockton East Water District Activities Update	
	4. Stockton East Water District Treatment Plant Update	
G.	Director Reports	
	1. Anders Christensen’s Retirement Dinner, 6:00 p.m., 02/08/24	101
H.	Communications	
I.	Agenda Planning/Upcoming Events	
	1. Eastern San Joaquin Groundwater Authority Steering Committee Meeting, 8:30 a.m., 02/14/24	
	2. Eastern San Joaquin Groundwater Authority Board Meeting, 10:30 a.m., 02/14/24	

I. Agenda Planning/Upcoming Events - *continued*

1. CVP Water Association – Executive and Financial Affairs Committee Meeting, 10:00 a.m., 02/16/24
2. District Holiday – President’s Day, 02/19/24

J. Closed Session

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Potential exposure to litigation – Government Code Section 54956.9 – three cases

K. Adjournment

Certification of Posting

I hereby certify that on February 8, 2024 I posted a copy of the foregoing agenda in the outside display case at the District Office, 6767 East Main Street, Stockton, California, said time being at least 72 hours in advance of the meeting of the Board of Directors of the Stockton East Water District (Government Code Section 54954.2).

Executed at Stockton, California on February 8, 2024.



Priya Ram, Finance Director
Stockton East Water District

Any materials related to items on this agenda distributed to the Board of Directors of Stockton East Water District less than 72 hours before the public meeting are available for public inspection at the District’s office located at the following address: 6767 East Main Street, Stockton, CA 95215. Upon request, these materials may be available in an alternative format to persons with disabilities

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THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF STOCKTON EAST WATER DISTRICT WAS HELD AT THE DISTRICT OFFICE
6767 EAST MAIN STREET, STOCKTON, CA
ON TUESDAY, FEBRUARY 6, 2024 AT 12:30 P.M.

A. PLEDGE OF ALLEGIANCE AND ROLL CALL

President Atkins called the regular meeting to order at 12:30 p.m., and Director Watkins led the Pledge of Allegiance.

Present at roll call at the District were Directors Atkins, Cortopassi, McGurk, Panizza, Sanguinetti and Watkins. Also present were Manager Hopkins, Assistant Manager Vega, District Engineer Evensen, Finance Director Ram, Administrative Assistant Wood, Legal Counsel Selke and Consultant Barkett.

B. CONSENT CALENDAR (None)

C. PUBLIC COMMENT (None)

D. SCHEDULED PRESENTATIONS AND AGENDA ITEMS

1. Minutes 01/30/24 Regular Meeting

A motion was moved and seconded to approve the January 30, 2024 Minutes, as presented.

Roll Call:

Ayes: Atkins, Cortopassi, McGurk, Panizza, Sanguinetti, Watkins

Nays: None

Abstain: None

Absent: None

2. Warrants – California Public Employees’ Retirement System

A motion was moved and seconded to approve the February 6, 2024 Warrants, as presented.

Roll Call:

Ayes: Atkins, Cortopassi, McGurk, Panizza, Sanguinetti, Watkins

Nays: None

Abstain: None

Absent: None

3. Stockton East Water District – Tunnel Outlet Flume Meter Project – Delay and Proposed Budget Amendment Memo

Manager Hopkins provided the Board with a memo regarding the Tunnel Outlet Flume Meter Project. Assistant Manager Vega reported the Board approved a contract with Accelerated Construction and Metal, LLC (ACM) for \$1,272,891 with a 10% contingency of \$127,289.10, for a total approved budget of \$1,400,180.10, for construction of a Replogle flow measurement flume in the Upper Farmington Canal. Upon site preparation for project construction, District staff identified a leaking Goodwin Tunnel Inlet Gate (gate). District staff set up a dam and installed a 12-inch dewatering pump downstream of the tunnel outlet to convey water to an existing storm drain pipeline. After several pump failures of the 12-inch pump, the dam broke and flooded the project site. On January 30, 2024, due to anticipated wet weather and water intruding from the leaking gate, ACM requested additional dewatering for the site which will necessitate a change order. The dewatering effort will inevitably add additional days to the construction schedule. The first month of additional dewatering would cost \$131,949 to install two earthen dams and 8 dewatering point

wells, then cost an additional \$27,721 for each month thereafter for maintaining the dewatering effort. The District would be required to contain any flow coming from the leaking gate. Staff analyzed the impact of increased rainy days in the weather forecast as well as the additional days requested in ACM's potential change order and determined the delays would push project completion into the next fiscal year. Staff met and discussed three potential options as follows; 1) continue with the project and accept the later completion date of April/May 2024 as well as the expenses of dewatering and possible delays during the rainy season; 2) terminate the contract, pay ACM for mobilization, demobilization and any already purchased component expenses and rebid the project later; and 3) delay the project until October 2024 with no price increase in the contract amount except for the possibility of a major dewatering plan change order of \$131,949 plus \$27,721 monthly thereafter. In discussions with ACM, ACM recommended delaying the project until October 2024 at no additional contract cost, except for a possible dewatering change order, to minimize wet weather impacts to the project. From now until October 2024 staff can investigate the fix to the gate, as well as what the District can do to handle the dewatering internally to potentially avoid the change order.

Director Watkins inquired how much it would cost to terminate the contract and how much it would cost to postpone project. District Engineer Evensen responded it would cost \$52,000 to terminate the project. There is no additional cost to postpone the project unless there is a need to dewater the project site come October.

Director Panizza inquired what the cause of the leaking gate is. Assistant Manager Vega responded the cause of the leaking gate needs to be investigated further. If the Board approves to delay the project, staff will have sufficient time to investigate the problem.

Director Cortopassi inquired why ACM is recommending delaying the project to the end of 2024. Assistant Manager Vega responded there are a couple contributing factors; 1) the impact of increased rainy days in the weather forecast and 2) the leaking Goodwin Tunnel Inlet Gate. For these reasons the project site has to be dewatered resulting in a change order of additional days. ACM is anticipating the weather will be better in October. Director Cortopassi inquired what the cost is to delay the project until 2024. Assistant Manager Vega replied there is no additional cost. District Engineer Evensen added the only costs the District would pay is for the work that has been completed thus far. Director Cortopassi inquired how much costs have incurred so far. District Engineer Evensen replied the District received the first invoice yesterday which staff are currently reviewing.

Discussion followed.

A motion was moved and seconded to authorize the General Manager to maintain the construction contract with Accelerated Construction and Metal, LCC and delay the Project into FY 2024-2025 and to approve a budget amended to transfer funds from Fund 94, account 10-5323-0 Maint. & Repair TP – Solids Handling/Dewatering Lagoons to Fund 71, account 10-5203-0 NH Gen. Maintenance – AG – Calaveras Pipeline in the amount of \$75,000 for FY 2024-2025, as presented.

Roll Call:

Ayes: Atkins, Cortopassi, McGurk, Panizza, Sanguinetti, Watkins

Nays: None

Abstain: None

Absent: None

4. Statement of Consistency Pursuant to Executive Order N-7-22 and Findings of Fact Stockton East Water District Groundwater Sustainability Agency Statement of Consistency Pursuant to Executive Order N-7-22 – Well Permit Application for 5172 N. Confer Rd, Stockton, CA 95215
Manager Hopkins provided the Board with a Statement of Consistency and Well Permit Application. Manager Hopkins reported the District received the well permit application from the San Joaquin Environmental Health Department. The District is required to submit a statement of consistency to San Joaquin County stating the replacement well would be consistent with the District’s Groundwater Sustainability Plan.

A motion was moved and seconded to approve the Statement of Consistency Pursuant to Executive Order N-7-22 and Findings of Fact Stockton East Water District Groundwater Sustainability Agency Statement of Consistency Pursuant to Executive Order N-7-22 – Well Permit Application for 5172 N. Confer Rd, Stockton, CA 95215, as presented.

Roll Call:

Ayes: Atkins, Cortopassi, McGurk, Panizza, Sanguinetti, Watkins
Nays: None
Abstain: None
Absent: None

5. Stockton East Water District – Draft 2024 Spring/Summer Newsletter
Manager Hopkins provided the Board with the District’s Draft 2024 Spring/Summer Newsletter. Manager Hopkins requested comments and edits be provided to him.

E. COMMITTEE REPORTS

1. Agriculture Operations Committee Meeting, 02/05/24
Director’s Atkins, Cortopassi, Sanguinetti, Watkins, and Manager Hopkins attended the Agriculture Operations Committee Meeting on February 5th. The committee met with GEI Consultants, Inc to discuss the Water Supply Master Plan. President Atkins reported the GEI Consultants presented information to the committee regarding strategic goals and objectives to guide the development and selection of capital improvement, modernization, policy, and water use alternatives.

Director McGurk inquired if GEI is obtaining any information for water use alternatives directly from water users. President Atkins replied no, GEI is working with District staff to obtain any necessary information.

F. REPORT OF GENERAL MANAGER

1. Water Supply Report as of 01/30/24
Manager Hopkins provided a handout of the Water Supply Report for information only that included storage, release, and production data collected from various sources as of midnight last night.

There is 178,866 AF in storage at New Hogan Reservoir. Current releases are set at 101 cfs. There is 1,981,260 AF in storage at New Melones Reservoir. Current releases are set at 2,040 cfs. Current release at Goodwin Dam to Stanislaus River is set at 1,511 cfs and release to all water users is set at 0 cfs. The district water treatment plant (WTP) is currently processing 30 mgd. North Stockton is currently utilizing 7 mgd. South Stockton is currently utilizing 5 mgd. Cal Water is currently utilizing 19 mgd. The City of Stockton WTP is currently processing 0 mgd.

2. Information Items:
 - a. Manager Hopkins noted items: F2a-1 and F2a-2

3. Report on General Manager Activities

a. ACWA State Legislative Committee Meeting, 01/19/24

Consultant Barkett attended the ACWA State Legislative Committee Meeting on January 19th. Consultant Barkett reported ACWA has hired Ian Lyle as its new Director of Federal Relations to lead its advocacy team in Washington D.C., including advocating on behalf of member agencies before Congress and at federal executive branch agencies. He replaces David Reynolds, who retired in December after 30 years at ACWA. The committee reviewed 2 Bills: Proposition 218 and Assembly Bill 828. Proposition 218 prohibits any objections against a measure from being excluded from its application. This will eliminate any last-minute challenges and allow time for assessments. ACWA is in support of Proposition 218. Assembly Bill 828 allows managed wetlands and small disadvantaged communities to use their average annual water usage without being subject to excessive fines by Groundwater Sustainability Agencies (GSAs) as part of the Sustainable Groundwater Management Act (SGMA). ACWA remained in an opposed position. Consultant Barkett reported Governor Newsom signed Senate Bill 326 (Eggman), modernizing the Mental Health Services Act, and Assembly Bill 531 (Irwin), a \$6.38 Billion bond to build new behavioral health housing and treatment settings across the state. Californians will vote on this package, collectively known as Proposition 1, on the March 2024 ballot.

b. Stockton East Water District Activities Update

Manager Hopkins reported he, Steve Schwabauer, General Manager with North San Joaquin Water Conservation District (NSJWCD) and South San Joaquin Irrigation District (SSJID) Public Affairs staff met with Senator Eggman to discuss support for the natural resources bonds. Senator Eggman is expecting a considerable decrease in bond amounts as the Governor is heavily focused on the mental health bond. Senator Eggman is working on her own bond legislation related to flood projects.

Manager Hopkins reported he met with the Urban Contractors to discuss operations coordination related to the Water Treatment Plant (WTP) shut down. The WTP will soon be switching to a 50/50 mix of gas chlorine and sodium hypochlorite until all of the gas chlorine has been used. Manager Hopkins reported there was some difficulty opening the 48-inch butterfly valve. As a result, Manager Hopkins met with staff to discuss single points of failure which most have been mitigated by having replacement parts in stock.

Manager Hopkins reported the District has received one application for the Division 6 vacancy. Manager Hopkins stated the application deadline is tomorrow, February 7th at end of day.

4. Stockton East Water District Finance Update

Finance Director Ram reported staff are making steady progress on preparing and sending out 2023 Final Bills to customers by the end of the month. Last year, the Board directed staff to diversify investment of District funds. During the last quarter, the District earned \$427,000 in interest income. Local Agency Investment Fund (LAID) had a 4.012% interest rate and California Class had 5.54%.

G. DIRECTOR REPORTS

1. Greater Stockton Chamber of Commerce Monthly Mixer – Verve IT, 02/01/24

H. COMMUNICATIONS

I. AGENDA PLANNING/UPCOMING EVENTS

1. ACWA State Legislative Committee Meeting, 10:00 a.m., 02/09/24

2. Stockton Area Water Suppliers (SAWS) Meeting, 1:00 p.m., 02/09/24
This meeting was cancelled
3. San Joaquin County and Delta Water Quality Coalition Steering Committee Meeting, 9:00 a.m., 02/12/24
4. District Holiday – Lincoln’s Birthday, 02/12/24

J. REPORT OF THE COUNSEL

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Potential exposure to litigation – Government Code Section 54956.9 – two cases

President Atkins adjourned the meeting to closed session at 1:34 p.m. The regular meeting reconvened at 2:24 p.m., with no reportable action.

K. ADJOURNMENT

President Atkins adjourned the meeting at 2:25 p.m.

Respectfully submitted,

Justin M. Hopkins
Secretary of the Board

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**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
FEBRUARY 13, 2024**

Vendor name	Account #	Description	Amount	Invoice No.
		ADMIN FUND 70		
1 ACWA/JPIA (Health Benefits)	10-5062-0	March 2024 medical, dental, vision, & life insurance-DIR	9,966.60	0701967
2 ACWA/JPIA (Health Benefits)	10-5050-0	March 2024 medical, dental, vision, & life insurance-RET Admin	3,040.57	0701967
3 ACWA/JPIA (Health Benefits)	10-5047-0	March 2024 medical, dental, vision, & life insurance-Admin	19,035.41	0701967
4 ADT Security Services	10-5141-0	02/18/24-03/17/24 Alarm monitoring services for Admin Bldg	51.66	1043267899
5 American West Communications, L.P.	10-5141-0	Feb 2024 Gopher Ridge tower rental for the WS maintenance	614.92	February 2024
6 Andrew Watkins	10-5104-0	Mileage reimbursement for 2024 Mid-Pacific Water User's Conference	246.56	2024 Mid PacConf
7 Blackbaud	10-5143-0	2023 Final Billing	490.00	INV-0000348523
8 ControlPoint Engineering Inc.	10-5146-0	Phase V SCADA upgrades project services 11/1/23-12/31/23	127,377.48	SEWD-24001
9 De Lage Landen Financial Services, Inc.	10-5124-0	02/22/24-03/21/24 SEWD Printers Lease (5)	1,360.45	81914479
10 Employment Development Department	10-5047-0	EDD Unemployment	10,798.77	L0097929552
11 Grainger, Inc.	10-5101-0	First-aid kits for new district vehicles (Qty 7)	432.26	9949780739
12 Grainger, Inc.	10-5101-0	Safety vests for TP Operators (Qty 8)	182.75	9960475987
13 Jan-Pro of the Greater Bay Area	10-5154-0	February 2024 monthly janitorial services-Admin	670.00	21967-Admin
14 Kristin V. Coon	10-5131-0	Water Conservation Education March 2024	16,416.74	2024-03

**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
FEBRUARY 13, 2024**

Vendor name	Account #	Description	Amount	Invoice No.
		ADMIN FUND 70		
15	10-5126-0	Rental Charges Neopost Machine 2/29/24-05/28/24	545.15	Q1174965
16	10-5101-0	2023 Safety Shoe Allowance for M. Sutton	199.18	20240125014569
17	10-5044-0	Temporary labor for Admin week ending 12/15/23-01/19/24	3,961.77	62982848-63121892
18	10-5047-0	March 2024 long term insurance-Admin	395.43	March 2024
19	10-5125-0	Envelopes for Final billing	1,262.33	75156
20	10-5133-0	Postage for Sweep Block Grant postcards	2,495.85	60356
21	10-5106-0	NEC 2023 National electrical code book	94.99	Cahoon8501-012224d
22	10-5101-0	Safety vests for Engineers & TP Supervisors (Qty 7)	167.97	Cahoon8501-012224f
23	10-5101-0	Chemical resistant bib pants for Operators (Qty 1)	71.00	Cahoon8501-012224h
24	10-5101-0	Safety vests for SEWD employees (Qty 6)	145.98	Cahoon8501-012224j
25	10-5106-0	Design Manuals- AWWA standards	979.05	Evensen7245-012224a
26	10-5106-0	2024 Facilities Maintenance & Repair Costs book	1,271.45	Higares1333-012224f
27	10-5124-0	Laptop cables (Qty 3)	24.15	Higares1333-012224i
28	10-5104-0	Travel insurance for ACWA DC Conference-Atkins/Hopkins/Sanguinetti/Watkins	302.75	Hopkins7237-012224a-d
29	10-5104-0	Travel expense for ACWA DC Conference-Atkins/Hopkins/Sanguinetti/Watkins	6,169.57	Hopkins7237-012224e-x
30	10-5103-0	Financial Management Conference for Special Districts-Hopkins & Ram	570.00	Hopkins7237-012224y
31	10-5125-0	Tool organizer (Qty 1)	16.13	Ram8035-012224a
32	10-5125-0	Planner for Admin (Qty 1)	21.50	Ram8035-012224b
33	10-5127-0	Meeting expense on 12/29/23 & 01/02/24	279.22	Ram8035-012224ce
34	10-5127-0	Flower Arrangement-Director McGaughy	103.54	Ram8035-012224d
35	10-5125-0	Self inking stamp	48.79	Ram8035-012224f
36	10-5141-0	Monthly & Annual Audio conferencing 01/04/24-02/03/24	275.49	Ram8035-012224g
37	10-5125-0	Sympathy cards	2.16	Ram8035-012224h
38	10-5125-0	Planner for Ops	20.93	Ram8035-012224i
39	10-5141-0	Cell phone cases for District cell phones (Qty 2)	63.24	Ram8035-012224j
40	10-5127-0	Boardroom supplies on 01/12/24	560.58	Ram8035-012224kl
41	10-5127-0	Boardroom supplies on 01/15/24-01/18/24	151.33	Ram8035-012224mmor
42	10-5106-0	Monthly E-subscription - Jan 2024	9.99	Ram8035-012224p
43	10-5124-0	Wireless headsets (Qty 2)	86.18	Ram8035-012224q
44	10-5102-0	Physical Exam	22.00	Ram8035-012224s
45	10-5127-0	Meeting expense 12/26/23-01/16/24	2,345.64	Vega2302-012224a-i

**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
FEBRUARY 13, 2024**

Vendor name	Account #	Description	Amount	Invoice No.
		ADMIN FUND 70		
46 US Bank-United Airlines	10-5104-0	Travel expense for ACWA DC Conference-Atkins/Hopkins/Sanguinetti/Watkins	240.00	Vega2302-012224j-q
47 US Bank-United Airlines	10-5104-0	Travel expense for SJCOG DC Conference-Atkins/Hopkins/Sanguinetti/Watkins	240.00	Vega2302-012224r-y
48 Verizon Wireless Multi-line account	10-5141-0	Monthly wireless charges 12/26/23-01/25/24	1,876.39	9955151148
49 Verve Networks	10-5140-0	Microsoft 365 December 2023	41.25	28521R
50 Zanjero, Inc.	10-5150-0	Professional services-Bay Delta Plan 01/08/24-01/17/24	5,270.00	6231
		ADMIN FUND 70 TOTAL	\$221,015.15	

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INVOICES FOR BOARD PACKAGE
FEBRUARY 13, 2024**

Vendor name	Account #	Description	Amount	Invoice No.
		WATER SUPPLY FUND 71		
51 AA and Bob Allen, Inc.	10-5213-0	Road base for road maintenance around Tunnel Outlet and UFC (78 yards)	5,506.63	5538/40/42/33/34/36/37
52 ACWA/JPIA (Health Benefits)	10-5050-0	March 2024 medical, dental, vision, & life insurance-RET WS	4,595.07	0701967
53 ACWA/JPIA (Health Benefits)	10-5047-0	March 2024 medical, dental, vision, & life insurance-NM	22,996.63	0701967
54 ACWA/JPIA (Health Benefits)	10-5056-0	March 2024 medical, dental, vision, & life insurance-NH	11,377.58	0701967
55 Balance Staffing Workforce LLC	10-5017-0	Temporary labor for Maintenance Dept 01/07/24-01/21/24	3,580.56	1010712/1087/0480
56 Central Valley Rentals/Bobcat Central Inc	10-5203-0	Tom Allen Recharge Pond prj - Concrete & mixer rental 01/08/24	231.14	R43451
57 Contract Coatings Corp.	10-5202-0	Paint & supplies for maintenance of Solari Dam	155.90	9CLN3/3SSYY
58 Digi-Key Corporation	10-5214-0	Tunnel Flume Meter prj - Enclosure for control panel	846.69	102364563
59 Ecco Equipment Corp.	10-5213-0	LFC Rehab prj (FEMA)-Rental of 14 Ton Dump Crawler 01/08/24-01/16/24	7,795.00	304250-0001
60 Jesse The Tree Guy, Inc	10-5202-0	Tree removal at Bellota	3,999.00	INV0457
61 PG&E 0530302291-6	10-5213-0	Electricity 01/02/24-01/30/24 Birdcage trash rack	57.50	05303022916-01/31/24
62 PG&E 6722855250-0	10-5202-0	Electricity 12/26/23-01/24/24 Mosher Slough Headworks	19.99	67228552500-01/25/24
63 RAT Inc.	10-5213-0	LLPC Rehab prj (FEMA)-Rental of portable restroom 01/19/24-02/15/24	210.00	INV/20274/0796
64 Rexel USA Inc	10-5202-0	Interface module for Bellota Radio (Qty 1)	876.03	S138563801.001

**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
FEBRUARY 13, 2024**

Vendor name	Account #	Description	Amount	Invoice No.
		WATER SUPPLY FUND 71		
65 Rexel USA Inc	10-5202-0	Terminal blocks, fuses, & fasteners for Bellota Radio	296.74	S138563801.002
66 Standard Insurance Co.	10-5047-0	March 2024 long term insurance-NM	328.71	March 2024
67 Standard Insurance Co.	10-5056-0	March 2024 long term insurance-NH	137.78	March 2024
68 UniFirst Corporation	10-5213-0	Weekly Uniform & Laundry Service Week 01/25/24	111.29	2360050824
69 US Bank-Walmart	10-5214-0	Solar charge controller for Tunnel Flume Meter prj	96.17	Cahoon8501-012224L
70 Wille Electric Supply Co, Inc.	10-5202-0	Antenna cable for Bellota Radio	78.85	S2174275.001
		WATER SUPPLY FUND 71 TOTAL	\$63,297.26	

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**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
FEBRUARY 13, 2024**

Vendor name	Account #	Description	Amount	Invoice No.
71 Fishbio	10-5180-0	FISH SCREEN IMPROVEMENT FUND 89 Professional services - Bellota project December 2023	385.00	4606
		FISH SCREEN IMPROVEMENT FUND 89	\$385.00	

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INVOICES FOR BOARD PACKAGE
FEBRUARY 13, 2024

Vendor name	Account #	Description	Amount	Invoice No.
		VEHICLE FUND 91		
72 All Cal Equipment Services, Inc	10-5182-0	Parts and labor to repair holding valve on Unit 44	1,952.66	12419
73 American Sign Products	10-5182-0	New District vehicles' door decals	840.45	17537
74 AutoZone Stores Inc.	10-5182-0	Spark plugs for maintenance on Unit 64	26.16	4036735700
75 Big Valley Ford	10-5182-0	Coil & wire for maintenance on Unit 64	208.71	607988
76 Clutch and Brake Xchange, Inc.	10-5182-0	Dummy Gladhand for maintenance on Unit 53 (Qty 2)	28.04	918233
77 Grainger, Inc.	10-5343-0	Blins, sealant , & dividers for Unit 56	84.47	9965453427/53401
78 Holt of CA	10-5182-0	Parts & labor to repair brake system on Unit 70	2,445.78	SW080335589
79 Holt of CA	10-5182-0	Regulators , gasket , & coolant for maintenance on Unit 45	113.37	PS001156339
80 Holt of CA	10-5182-0	Filters to service Unit 45 (Qty 4)	104.62	PS001156699
81 Kludt & Sons, Inc.	10-5182-0	Propane for Unit 70	38.54	527189
82 Morgan Tire of Sacramento, Inc	10-5182-0	Tires for Unit 79 (Qty 4) / Tires for Unit 82 (Qty 4)	1,973.81	40009546/40009303
83 Motive Energy, LLC/ Battery Bill, Inc.	10-5182-0	Batteries for Unit 45 (Qty 2) / Battery for Unit 50 (Qty 1)	403.35	STK060309/STK061603
84 Stockton Auto & Truck	10-5182-0	Vice /trailer ball /locking pin /adapters for Unit 86 & 87	1,356.53	006209
85 Stockton Auto & Truck	10-5182-0	Brake cleaner & DEF for Maintenance shop	459.81	006147

**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
FEBRUARY 13, 2024**

Vendor name	Account #	Description	Amount	Invoice No.
		VEHICLE FUND 91		
86 Stockton Auto & Truck	10-5182-0	Coolant and oil to service District Vehicles	222.88	006495
87 Stockton Auto & Truck	10-5182-0	Air filters & water pump for maintenance on Unit 45	188.84	006451
88 Stockton Auto & Truck	10-5182-0	Adapter trailer wire for Unit 86 & 87 (Qty 2)	31.36	006260
89 Stockton Auto & Truck	10-5182-0	Reducer sleeve for Unit 86	20.84	6280
90 US Bank-Scelzi Equipment	10-5182-0	Back up camera cover for Unit 87	96.91	Cahoon8501-012224c
91 US Bank-TruckNTow	10-5182-0	Driver vehicle inspection report books for Class A vehicles	29.08	Cahoon8501-012224g
92 US Bank-eBay	10-5182-0	Power inverters for Unit 66 & Unit 74 (Qty 2)	451.93	Cahoon8501-012224k
93 US Bank-Carpetland	10-5182-0	Carpet for Unit 87	30.00	Higares1333-012224a
94 US Bank-Shear Comfort Ltd	10-5182-0	Seat covers for Unit 84 & Unit 85	684.98	Higares1333-012224b
95 US Bank-Riojas Auto Upholstery	10-5182-0	Repair seat in Unit 56	385.00	Higares1333-012224c
96 US Bank-United States Postal Service	10-5182-0	Overnight shipping for payment to Norm Reeves Ford for Unit 90	28.75	Higares1333-012224e
97 US Bank-Scotty's Line X	10-5182-0	Line-X Bedliner in Unit 86	941.95	Higares1333-012224g
98 US Bank-Bobcat Central	10-5182-0	Ball mount kit for Unit 55 to pull concrete mixer trailer	43.08	Mendez5476-012224a
99 Valley Truck Accessories	10-5182-0	Parts & labor to install lumber rack for Unit 85	1,390.75	02W2850
100 Valley Truck Accessories	10-5182-0	Side box-Tool box for Unit 84	979.22	02P2846
101 Valley Truck Accessories	10-5182-0	Side steps for Unit 90	686.68	02W2877
		VEHICLE FUND 91 TOTAL	\$16,248.55	

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**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
FEBRUARY 13, 2024**

Vendor name	Account #	Description	Amount	Invoice No.
		MUNICIPAL & INDUSTRIAL FUND 94		
102 AA and Bob Allen, Inc.	10-5324-0	Road base for TP Grounds Maintenance (35 yards)	2,622.20	135546/727/544/545
103 ACE Amature & Motor Company	10-5321-0	Hypo test of P-24 and P-25 motors	967.00	FRI2825
104 Acme Saw & Supply	10-5324-0	Parts & labor to repair hedge trimmer	396.59	423992
105 ACWA/JPIA (Health Benefits)	10-5050-0	March 2024 medical, dental, vision, & life insurance-RET M&I	9,750.72	0701967
106 ACWA/JPIA (Health Benefits)	10-5047-0	March 2024 medical, dental, vision, & life insurance-M&I	60,980.72	0701967
107 American Sign Products	10-5344-0	New District employee on-call signs	193.95	17451
108 Availability Professional Staffing	10-5044-0	Temporary labor for Admin week ending 01/21/24	882.51	9144
109 Cal-Sierra Pipe, Inc.	10-5323-0	LLPS Slide Gate Replacement & Automation prj 2308 - Sponge gaskets	1,010.16	110000029743-001
110 Cal-West Concrete Cutting, Inc.	10-5323-0	LLPS Slide Gate Replacement & Automation prj 2308 - Concrete cutting	2,965.00	29749
111 California Welding Supply Co.	10-5323-0	LLPS Slide Gate Replacement & Automation prj 2308-Cutting wheels	258.28	879418
112 Capital Rubber Co., Ltd.	10-5324-0	Fittings & valves for maintenance on TP Irrigation	240.76	5163066
113 Capital Rubber Co., Ltd.	10-5324-0	Pipe fitting & clamp for maintenance on TP irrigation pump system	95.69	5163017
114 Charlie's Day & Nite, Inc.	10-5344-0	Locks, key tags rings, & Labor	121.20	529603/529739
115 Chemtrade Chemicals US LLC	10-5301-0	Acidified alum delivered on 01/08/2024 & 01/30/24	32,725.59	90071909-90075033

**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
FEBRUARY 13, 2024**

Vendor name	Account #	Description	Amount	Invoice No.
		MUNICIPAL & INDUSTRIAL FUND 94		
116 Comfort Air, Inc.	10-5323-0	Power Quality & Monitoring Improv. prj-HVAC installation in Admin building	11,482.00	W11443
117 Contract Coatings Corp.	10-5324-0	Acetone, paint & brushes for TP grounds maintenance	110.86	JCHDS
118 ControlPoint Engineering Inc.	10-5323-0	Welding wire, cutting wheel & grinding wheels	45,890.00	SEWD-24002
119 Delta Cable & Supply, Inc.	10-5323-0	LLPS Slide Gate Replace. & Automation prj 2308-Turnbuckles/eye nuts/shackles	423.40	48788
120 Fastenal Company	10-5344-0	Earplug station for High Service Pump Station/Bathroom tissue & paper towels	497.32	CAGO11920
121 Fastenal Company	10-5344-0	Rivets	90.96	CAGO11951
122 FGL Environmental	10-5308-0	Inorganic analysis-Wet Chemistry-Alk (CaCO3)/Organic-TOC-EPA	347.00	356960A
123 FGL Environmental	10-5308-0	SUVA Monitoring	301.00	356962A
124 FGL Environmental	10-5308-0	Coliform bacti monitoring sampled on 12/19/23-01/30/24	3,299.00	357326A-431140A
125 FGL Environmental	10-5308-0	Inorganic analysis-Wet Chemistry-Alk (CaCO3)/Organic-TOC-EPA	144.00	430456A
126 FGL Environmental	10-5308-0	Organic-SRL 524M-TCP	279.00	430454A/6961A/6958A
127 FGL Environmental	10-5308-0	Inorganic analysis-Metals, Total-As,Fe,Mn	198.00	356985A/6979A/6984A
128 Fresno Oxygen	10-5344-0	Welding wire, cutting wheel & grinding wheels, Welding gases	366.32	0063311508/291801
129 Fresno Oxygen	10-5343-0	Ruler, sharpener & hammer	55.93	0063291617
130 George W. Lowry Inc.	10-5321-0	Grease for maintenance on gear boxes	369.10	3147204
131 Golden State Irrigation Services	10-5324-0	Sand & gravel for TP irrigation system maintenance	139.86	0034187-IN
132 Golden State Irrigation Services	10-5324-0	Sealant for TP irrigation system maintenance	40.40	0034156-IN
133 Grainger, Inc.	10-5323-0	LLPS Slide Gate Replacement & Automation prj 2308-Step cone drill	221.60	9975952475
134 Grainger, Inc.	10-5326-0	Faucet spout for lab sample sink	277.64	9957172696/64959
135 Grainger, Inc.	10-5341-0	Hip waders (Qty 1)/Safety glasses /Coated knit gloves	542.68	9972531249/3956/0763
136 Grainger, Inc.	10-5321-0	Faucet valve rebuild kits for sink in Ops Basement	69.86	9974267180
137 Grainger, Inc.	10-5343-0	Fire hydrant hose adapters and tape measure	72.80	9958655756/9367500
138 Grainger, Inc.	10-5344-0	9V Batteries-12pk	28.22	9966639859
139 Grating Pacific Inc.	10-5323-0	LLPS Slide Gate Replacement & Automation prj - Grating	1,485.88	0277124-IN
140 Ground Penetrating Radar Systems, LLC	10-5323-0	Concrete scanning in High Service for HVAC for High Service Pump Station prj	950.00	729990
141 HDS White Cap Construction Supply	10-5323-0	LLPS Slide Gate Replace & Automation prj 2308-Cutting supplies/cement/grout	3,665.06	10019330699/5002514647
142 HDS White Cap Construction Supply	10-5344-0	Cutting supplies /Sanding supplies	305.10	10019394574/385186
143 HDS White Cap Construction Supply	10-5321-0	Hydraulic cement for maintenance at 74-01 & 74-02	339.60	10019287811
144 Hixco	10-5323-0	LLPS Slide Gate Replacement & Automation prj 2308-Fasteners,drill bit	2,405.80	477010/476786/610/39
145 Iconix Waterworks/Corix Water Products US Inc	10-5321-0	Pipe coupling/mechanical joint restraint to repair leak in Filter Gallery	876.02	U2316055469/591/468
146 J. Milano Company, Inc.	10-5344-0	Sockets and fasteners	43.38	11448
147 J. Milano Company, Inc.	10-5323-0	LLPS Slide Gate Replacement & Automation prj 2308-Eye bolts	6.00	9680
148 Jan-Pro of the Greater Bay Area	10-5326-0	February 2024 monthly janitorial services-Ops & Maintenance	553.00	21967-Ops/Maintenance
149 JCWagner & Associates	10-5323-0	Prof. services for Vehicle Storage 2. structural -Design review & Calculation	6,445.00	1845
150 M. Calosso & Son, Inc.	10-5344-0	Sand bags for Treatment Plant	381.50	IN32431
151 MSC Industrial Supply Co.	10-5344-0	Soap dispenser for Hypochlorite building & hand soap refills	233.91	33362978

**STOCKTON EAST WATER DISTRICT
INVOICES FOR BOARD PACKAGE
FEBRUARY 13, 2024**

Vendor name	Account #	Description	Amount	Invoice No.
		MUNICIPAL & INDUSTRIAL FUND 94		
152 NorthStar Chemical	10-5301-0	ACH delivered on 01/02/24	20,022.11	269035
153 Oldcastle Precast Inc.	10-5321-0	Vault cover for vault near Filter Gallery	2,083.05	030346020
154 PG&E 0908023195-5	10-5302-0	Electricity 11/20/23-01/21/24 WTP East Side Feeder	73,931.51	09080231955-01/30/24
155 PG&E 2544904013-5	10-5302-0	Electricity 12/20/23-01/21/24 TP HS @6749 E Main	150,317.77	25449040135-01/25/24
156 Platt Electric Supply Inc.	10-5321-0	Wires /Coding tape for electrical repairs on P-25	377.08	4T13017
157 Standard Insurance Co.	10-5047-0	March 2024 long term insurance-M&I	1,452.70	March 2024
158 Stockton Auto & Truck	10-5343-0	Oil - Ironworker machine	326.96	006465
159 Stockton Pipe & Supply	10-5323-0	LLPS Slide Gate Replacement & Automation prj 2308-Valve/pipe fittings/Pipe	196.46	391677
160 Stockton Windustrial	10-5323-0	LLPS Gate Replacement & Automation prj 2308-Fittings/Tread sheet/Pipe/Gaskets	2,100.19	370208/480/552/518
161 Sunbelt Rentals, Inc	10-5323-0	HVAC for HSPS prj-Rental of rolling tower rack 11/27/23-12/08/23	466.74	147604982-0001
162 Target Special Products	10-5324-0	TP grounds weed abatement	6,391.12	INVP501376819/18
163 Thatcher Company of CA	10-5301-0	Sodium hypochlorite delivered on 01/08/24 & 01/17/24	18,872.72	2024250100134/0239
164 UniFirst Corporation	10-5342-0	Weekly Uniform & Laundry Service Week 01/25/24	316.74	2360050824
165 United Rentals North America Inc	10-5323-0	LLPS Slide Gate Replace & Automation prj 2308-Lifting ring/Delineators/cone	536.28	229105700/016193
166 Univar USA Inc.	10-5301-0	Caustic soda delivered on 01/10/24-02/01/24	25,807.89	70926/4951/0925/4950
167 US Bank-The Home Depot	10-5343-0	Digital measuring wheel	108.97	Cahoon8501-012224a
168 US Bank-Amazon	10-5341-0	Boot cleats	127.08	Cahoon8501-012224b
169 US Bank-TriTech Forensics	10-5344-0	L-shaped photogray scale ruler	17.40	Cahoon8501-012224e
170 US Bank-ElecDirect.com	10-5321-0	Flat cable for installation of mixer into Clear Well 1	180.35	Cahoon8501-012224i
171 US Bank-Harbor Freight	10-5343-0	Jointed sockets, extension bits & slotted wrench for Maintenance shop	42.47	Higares1333-012224d
172 US Bank-Harbor Freight	10-5323-0	LLPS Gate Replace. & Auto. prj2308-Zip ties/tread tape/portable hydraulic kit	302.54	Higares1333-012224h
173 US Bank-Eminence Print Co.	10-5341-0	SEWD logo for safety vests (Qty 20)	100.00	Riojas0385-012224a
174 US Bank-AAA Ornamental	10-5344-0	Metal tubing and angle iron	182.64	Riojas0385-012224b
175 VWR International LLC	10-5307-0	Single channel pipette for lab	103.70	8815097918
176 Wille Electric Supply Co, Inc.	10-5321-0	Solar street light for Whitehouse 1-Control cabinet for Raw Water Meter & Valves	1,219.44	S2180720.001
177 Wille Electric Supply Co, Inc.	10-5323-0	HVAC for High Service Pump Station prj-Breakers/ Filler plate/Knockout seals	1,263.97	S2171691.002/135
178 Wille Electric Supply Co, Inc.	10-5326-0	Breaker /Plug /Receptacle for installing Ironworker	765.67	S2179274.001/715
179 Wille Electric Supply Co, Inc.	10-5323-0	Power Quality & Monitoring Improvements prj 2307-Conduits/LED lamps/adapters	739.48	S2182096./1686/682/887
180 Wille Electric Supply Co, Inc.	10-5321-0	ABB Remote mount kit & wire lugs for electrical repairs on P-25	371.54	S217787.001/349/221
		MUNICIPAL & INDUSTRIAL FUND 94 TOTAL	\$504,872.14	

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STOCKTON EAST WATER DISTRICT
PAYROLL EXPENSES FEBRUARY 13, 2024

Vendor name	Description	Amount
	ADMIN FUND 70	
1 SEWD Fund 01-General Fund	Payroll Date - 01/05/24	35,600.03
	Payroll Date - 01/19/24	36,291.72
	ADMIN FUND 70 PAYROLL TOTAL	\$ 71,891.75
	WATER SUPPLY FUND 71	
2 SEWD Fund 01-General Fund	Payroll Date - 01/05/24	36,130.46
	Payroll Date - 01/19/24	36,202.09
	WATER SUPPLY FUND 71 PAYROLL TOTAL	\$ 72,332.55
	MUNICIPAL & INDUSTRIAL FUND 94	
3 SEWD Fund 01-General Fund	Payroll Date - 01/05/24	128,563.18
	Payroll Date - 01/19/24	127,604.18
	MUNICIPAL & INDUSTRIAL FUND 94 PAYROLL TOTAL	\$ 256,167.36
	TOTAL FOR RBM 02/13/24	\$ 400,391.66

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**STOCKTON EAST WATER DISTRICT
INVOICES AND PAYROLL FOR BOARD PACKAGE
FEBRUARY 13, 2024**

Fund Number	Fund Summary	AP Amount	Payroll Amount
Fund 70	Administration Fund	221,015.15	71,891.75
Fund 71	Water Supply Fund	63,297.26	72,332.55
Fund 89	Fish Screen Improvement Fund	385.00	
Fund 91	Vehicle Fund	16,248.55	
Fund 94	Municipal & Industrial Fund	504,872.14	256,167.36
	TOTAL FUND SUMMARY	\$805,818.10	\$400,391.66

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Short Names/Acronym List

ACH	Aluminum Chlorohydrate
ACWA	Association of California Water Agencies
Admin	Administration
Ads	Advertisement
AF	Acre Feet
AG	Agriculture
AR	Accounts Receivable
AWP	Alternative Work Program
CEQA	California Environmental Quality Act
Chgs	Charges
CM	Construction Management
COP	Certificate of Participation
CSDA	California Special District Authority
CSJWCD	Central San Joaquin Water Conservation District
CVPWA	Central Valley Project Water Association
CWS	California Water Services Company
DB	Distribution Box
DBCP	Dibromochloropropane
DDTS	Direct Distance Telephone Service
DL	Direct Line
EDB	Ethylene Dibromide
Educ	Education
ESA	Endangered Species Act
FCC	Federal Communications Commission
FCCU	Financial Center Credit Union
FOIA	Freedom of Information Act
FWPS	Finished Water Pump Station
GM	General Manager
HCP	Habitat Conservation Plan
HP	Hewlett Packard
HVAC	Heating, Ventilating Airconditioning
LD	Long Distance
LFC	Lower Farmington Canal
LT2	Long Term 2 -Enhanced Surface Water Treatment Rule
M&O	Maintenance & Operations
MCC	Master Control Center
MIB	Methylisoborneol
Misc.	Miscellaneous
mtg	Meeting
NH-	New Hogan
NM	New Melones
NH3-N	Ammonia
NMCF	New Melones Conveyance Facility
NWRP	New Water Reservoir Project
OBA	Oxygen Breathing Apparatus
PACL	Poly Aluminum Chloride
PM	Preventive Maintenance
Prof	Professional
PSM	Process Safety Management
PVC	Polyvinyl Chloride
RMP	Risk Management Plan
SCADA	Supervisory Control And Data Acquisition
SCBA	Self Contained Breathing Apparatus
SEWD	Stockton East Water District
SWRCB	State Water Resources Control Board
St	Street
T5	Water Treatment Operator Certificate Grade 5
Tel	Telephone
THM	Trihalomethane
TO	Task Order
TP	Treatment Plant
UFC	Upper Farmington Canal
UPS	Uninterrupted Power Supply
VAMP	Vernalis Adaptive Management Plan
VFD	Variable Frequency Drive
WMP	Water Management Plan
WQMS	Water Quality Monitoring System
WS	Water Supply
WSEP	Water Supply Enhancement Project
WTP	Water Treatment Plant

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Vehicles	
Unit 36 2004 Chevy Pickup 2500hd Silverado	Pickup Truck
Unit 37-2004 Jeep Grand Cherokee Laredo	Automobile
Unit 47 2008 Chevy Pickup Silverado 2500 4x4	Pickup Truck
Unit 49 2009 Ford Edge AWD - Ltd	Automobile
Unit 55 2010 Ford F150 Pickup	Pickup Truck
Unit 57 2011 Ford F150 Pickup Long Bed	Pickup Truck
Unit 64 2015 Ford F250 S-Duty 4wd	Pickup Truck
Unit 65 2015 Ford F250 S-Duty 4wd	Pickup Truck
Unit 66 2015 Ford F250 S-Duty 4wd	Pickup Truck
Unit 67 2015 Ford F250 S-Duty 4wd	Pickup Truck
Unit 69 2015 Ford F150 4x4 Supercrew Pickup	Pickup Truck
Unit 74 2019 Ford F250 S-Duty 4wd	Pickup Truck
Unit 75 2019 Ford F250 S-Duty 4wd	Pickup Truck
Unit 76 2020 Ford Escape	Automobile
Unit 79 2022 Ford F150	Pickup Truck
Unit 80 2022 Ford F150	Pickup Truck
Unit 81 2022 Ram 1500	Pickup Truck
Unit 82 2023 Toyota Tacoma	Pickup Truck
Unit 83 2023 Toyota Tacoma	Pickup Truck
Unit 84 2023 Toyota Tacoma	Pickup Truck
Unit 85 2023 Toyota Tacoma	Pickup Truck
Unit 86 2023 Ford F-350	Pickup Truck
Unit 87 2023 Ford F-350	Pickup Truck
Unit 88 2024 Toyota Rav4	Automobile
Unit 89 2024 Toyota Rav4	Automobile
Unit 90 2024 Ford F-350	Pickup Truck
Light equipment	
Genie GS 1930 Scissor Lift	Lift
Unit 70 2016 Cat Forklift	Forklift
Unit 58 2014 Polaris Ranger EV- Maintenance	Utility Vehicle
Unit 59 2014 Polaris Ranger EV- Maintenance	Utility Vehicle
Unit 60 2014 Polaris Ranger EV- Operations	Utility Vehicle
Unit 61 2014 Polaris Ranger EV- Water Supply	Utility Vehicle
Unit 62 2014 Polaris Ranger EV- Water Supply	Utility Vehicle
Unit 63 2014 Polaris Ranger EV- Operations	Utility Vehicle
Heavy equipment	
Mower-walker	Tractor
Unit 16 2003 Ford 450 -- diesel	Heavy Truck
Unit 26 1990 International Dump Truck	Heavy Truck
Unit 29 Caterpillar Backhoe	Heavy Equip.
Unit 31 1998 Freightliner Boom Truck 15 ton	Heavy Truck
Unit 38 John Deere 6420 Tractor	Tractor
Unit 41 Case Tractor 570mxt Turbo	Tractor
Unit 45 2008 Ford F650 Flatbed Truck (diesel)	Heavy Truck
Unit 48 2008 Chevy Kodiak C4500 (diesel)	Heavy Truck
Unit 52 Kubota Tractor	Tractor
Unit 53 2011 Kenworth T300 Dump Truck (dsl)	Heavy Truck
Unit 56 2010 Ford F450 Truck	Heavy Truck
Unit 73 2018 Caterpillar Backhoe	Heavy Equip.
Unit 77 2022 CAT Long Reach Excavator	Heavy Equip.
Accessories	
Dive Boat	Accessory
Boat Trailer	Trailer
Allis-Chalmers Disc	Accessory
Pak Flail Mower (orange)	Accessory
Alamo Articulate Mower Attachment	Accessory
Landpride RCR2596 Rotary Mower	Accessory
Unit 30 Big Tex Equipment Trailer /25,900gvwr	Trailer
Unit 34 2000 Cartaway Tank Trailer /6000gvw	Trailer
Unit 43 2007 Wells Cargo Trailer Model TW122	Trailer
Unit 44 1996 Genie Lift TZ-34/20 Knuckleboom	Trailer
Unit 50 6 Diesel Pump	Trailer
Unit 51 12 Diesel Pump	Trailer
Unit 68 2015 Welding Trailer	Trailer
Unit 71 2017 Utility Landscaping Trailer	Trailer
Unit 72 2002 Utility Trailer	Trailer
Unit 73 2002 Utility Trailer	Trailer

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RESOLUTION NO. 23-24-16

**RESOLUTION OF THE BOARD OF DIRECTORS
OF STOCKTON EAST WATER DISTRICT**

**STATEMENT OF CONSISTENCY PURSUANT TO EXECUTIVE
ORDER N-7-22 AND FINDINGS OF FACT
STOCKTON EAST WATER DISTRICT
GROUNDWATER SUSTAINABILITY AGENCY**

WHEREAS, Stockton East Water District is the Groundwater Sustainability Agency for that portion of the Eastern San Joaquin Groundwater Basin (Basin); and

WHEREAS, on December 17, 2019, Stockton East Water District Groundwater Sustainability Agency (GSA) adopted the Eastern San Joaquin Groundwater Subbasin Groundwater Sustainability Plan (GSP); and

WHEREAS, on March 29, 2022 Governor Newsome adopted Executive Order N-7-22, which prohibits any county or other public agency from approving a permit for a “new groundwater well or for alteration of an existing well”

without first obtaining written verification from a Groundwater Sustainability Agency managing the basin or area of the basin where the well is proposed to be located that groundwater extraction by the proposed well would not be inconsistent with any sustainable groundwater management program established in any applicable Groundwater Sustainability Plan adopted by that Groundwater Sustainability Agency and would not decrease the likelihood of achieving a sustainability goal for the basin covered by such a plan.

WHEREAS, the GSP provides in Section 1.1.2:

The sustainability goal description for the Eastern San Joaquin Subbasin is to maintain an economically-viable groundwater resource for the beneficial use of the people of the Eastern San Joaquin Subbasin by operating the Subbasin within its sustainable yield or by modification of existing management to address future conditions. This goal will be achieved through the implementation of a mix of supply and demand type projects consistent with the GSP implementation plan (see Chapter 6: Projects and Management Actions).

WHEREAS, the GSP provides in Section 3.1:

Groundwater levels in the Subbasin may continue to decline during the implementation period. However, as projects are implemented and basin operations are modified, sustainable groundwater management will be achieved, and levels will stabilize on a long-term average basis. The Subbasin will be managed to prevent undesirable results throughout the implementation period, despite the possible decline of groundwater

elevations. This sustainability goal is supported by locally-defined minimum thresholds that will avoid undesirable results. Demonstration of stable groundwater levels on a long-term average basis combined with the absence of undesirable results will ensure the Subbasin is operating within its sustainable yield (see Section 2.3.6) and the sustainability goal will be achieved.

WHEREAS the GSP provides in Section 6.1:

Achieving sustainability in the Subbasin requires implementation of projects and management actions. The Eastern San Joaquin Subbasin will achieve sustainability by implementing water supply projects that either replace (offset) or supplement (recharge) groundwater to achieve the estimated pumping offset and/or recharge need of 78,000 acre-feet per year (AF/year), identified as the sustainable yield estimate. . . Currently, no pumping restrictions have been proposed for the Subbasin; however, Groundwater Sustainability Agencies (GSAs) maintain the flexibility to implement such demand-side management actions in the future if need is determined.

WHEREAS the GSP provides in Section 6.3:

Management actions are generally administrative, locally implemented actions that the GSAs could take that affect groundwater sustainability. Management actions typically do not require outside approvals, nor do they involve capital projects. No management actions currently related to pumping activities or groundwater allocations have been proposed for the Subbasin; however, GSAs maintain the flexibility to implement such demand-side management actions in the future if need is determined.

WHEREAS the GSP provides in Section 7.5:

Each of the 16 GSAs are administered independently and involve meetings and oversight of individual GSA projects and programs. . . . Other administrative actions may involve tracking and evaluating GSP implementation and sustainability conditions as well as assessing the benefit to the Subbasin.

WHEREAS, the GSP provides in Section 7.6:

SGMA requires that GSPs be evaluated regarding their progress towards meeting the approved sustainability goals at least every 5 years and to provide a written assessment to DWR. An evaluation must also be made whenever the GSP is amended. A description of the information that will be included in the 5-year report is provided below and would be

WHEREAS the GSP provides in Section 7.1 that annual reports required by SGMA will continually monitor movement towards sustainability and will:

. . . contain a description of current groundwater conditions for each sustainability indicator and will include a discussion of overall Subbasin sustainability. Progress towards achieving interim milestones and measurable objectives will be included, along

with an evaluation of groundwater quality and groundwater elevations (being used as direct or proxy measures for several sustainability indicators) in relation to minimum thresholds.

. . . describe the current status of project and management action implementation since the previous 5-year report.

WHEREAS, in Section 7.6 of the GSP it is clear that each 5-year report:

will include a reconsideration of GSP Elements. As additional monitoring data are collected during GSP implementation, land uses and community characteristics change over time, and GSP projects and management actions are implemented, it may become necessary to revise the GSP. This section of the 5-year report will reconsider the basin setting, management areas (if applicable), undesirable results, minimum thresholds, and measurable objectives. If appropriate, the 5-year report will recommend revisions to the GSP. Revisions would be informed by the outcomes of the monitoring networks, and changes in the Subbasin, including but not limited to, changes to groundwater uses or supplies and outcomes of project implementation.

WHEREAS in Section 7.6.7 of the GSP it is clear that each GSA may take enforcement or legal actions to support sustainability.

WHEREAS, Section 7.6.8 of the GSP notes that “[a] description of amendments to the GSP will be provided in the 5-year report, including adopted amendments, recommended amendments for future updates, and amendments that are underway during development of the 5-year report”; and

WHEREAS, Section 10726.4(b) of the Water Code provides that GSAs are not authorized to issue permits for the construction, modification, or abandonment of groundwater wells, except as authorized by a county with authority to issue those permits; and

WHEREAS, Section 10726.8(b) of the Water Code provides that GSAs do not have the authority make a binding determination of the water rights of any person or entity; and

WHEREAS, Stockton East Water Districts desires that staff have the authority to make well consistency determinations in accordance with the conclusions reached in this Resolution;

WHEREAS, this document constitutes written verification pursuant to Executive Order N-7-22;

WHEREAS, nothing in this Statement shall be read as interfering with the authority of San Joaquin County to approve, disapprove, or condition any groundwater well permit project pursuant to its permitting authority.

NOW, THEREFORE,

1. Be it resolved that based on the projects and management actions set forth in the GSP, the continual monitoring and 5 years updates to the GSP, and Stockton East GSA's commitment to implementing all projects, management actions or pumping restrictions required to achieve sustainability, the Board of Directors of the Stockton East Water District Groundwater Sustainability Agency makes the following findings:
 - A. Groundwater extraction by wells within the GSA would not be inconsistent with any sustainable groundwater management program established in the GSP; and
 - B. Groundwater extraction by wells within the GSA would not decrease the likelihood of achieving a sustainability goal for the Basin.
2. Be it further resolved that all well owners within the GSA shall be notified that if projects and management actions do not achieve the desired sustainability goals outlined in the GSP, the GSA may be forced to implement demand-side management actions in the future if need is determined, including, but not limited to, pumping restrictions.
3. Be it further resolved that the Board of Directors of Stockton East Water District delegates to its General Manager the authority to make consistency determinations on well applications referred to the GSA by San Joaquin County in accordance with this Resolution.

PASSED AND ADOPTED at regular meeting of the Board of Directors of Stockton East Water District on February 13, 2024, by the following vote:

Ayes:
Noes:
Abstain:
Absent:

DRAFT

Richard Atkins, President
Board of Directors
Stockton East Water District

ATTEST:

DRAFT

Justin M. Hopkins, Secretary
Board of Directors
Stockton East Water District



RISK MANAGEMENT POLICY

INJURY AND ILLNESS PREVENTION PLAN

Stockton East Water District

Adopted November 1991
Revised February 13, 2024

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A. Overview

The Stockton East Water District (District) has established this written Injury and Illness Prevention Plan (IIPP) to help ensure a safe and healthy work environment for all employees and in accordance with Title 8, California Code of Regulations, Section 3203, of the General Industry Safety Orders. All employees are required to comply with our safety and health practices. This includes employees at every level and all positions.

This plan contains the following key elements for creating a safe work environment for all staff:

1. Responsibility and Authority
2. Compliance
3. Communication

4. Unsafe Condition or Practice Assessment
5. Unsafe Condition or Practice Correction
6. Monthly Inspection Report
7. Contagious Disease Prevention and Response
8. Accident Investigation
9. Reporting of Serious Injury and Death
10. Training and Instruction
11. Workplace Violence Protection Plan
12. Recordkeeping
13. Multi-Employer Locations

B. Revision History

This Policy has been revised or reviewed on the following dates:

- February 13, 2024 (Updated to Sections H, K, M, Q, and X)
- May 2, 2023
- October 19, 2021 (Updated to replace Appendix E)
- October 6, 2020 (Updated to incorporate Contagious Disease Prevention & Response, due to COVID-19)
- August 27, 2019
- April 2001
- November 1991

C. Responsibility and Authority

The District's General Manager is the designated IIPP Administrator and has the authority and responsibility for implementing and maintaining this IIPP.

Managers and supervisors are responsible for implementing and maintaining the IIPP in their work areas and for answering employee questions about the IIPP.

Employees are responsible for understanding and following the requirements of the IIPP and for asking questions when direction is unclear.

D. Compliance

All employees, managers and supervisors shall:

1. Immediately report all work-related illnesses or injuries to their supervisor or manager (See Appendix F), and immediately secure first aid and/or emergency medical response for themselves or their co-workers as needed.
2. Use safe work practices, know and follow all directions, policies and procedures and assist in maintaining a safe work environment (See Appendix A – Code of Safe Work Practices).

3. Immediately report unsafe conditions, equipment, practices and other hazards to their supervisor.
4. Immediately report equipment failures to their supervisor.
5. Only perform tasks that they are trained and authorized to perform.
6. Use supplied safety gear, personal protective equipment and supplies as required by the position and task being performed.
7. Follow the written guidelines of each individual safety related policy and program outlined in Appendix B.

The District shall:

8. Inform employees of the requirements within our IIPP, which must be maintained in a readily understandable language.
9. Train all employees on general safety policies, rules and work practices.
10. Recognize employees who perform safe and healthy work practices.
11. Provide additional training to employees whose safety performance is deficient.
12. Take Corrective Action or Disciplinary Action, as appropriate, for failure to follow safety policies, rules, instructions, or safe and healthy work practices.

E. Communication

All managers and supervisors are responsible for communicating with all employees about occupational safety and health in a form readily understandable by all employees. The District's communication system encourages all employees to inform their managers and supervisors about unsafe conditions without fear of reprisal. Employees can report unsafe conditions or practices by completing the Unsafe Condition & Practice Report (Appendix G) and routing to the IIPP Administrator, or by any other communication system the District puts in place for anonymous reporting.

The District's communication system includes:

1. New employee health and safety orientation
2. New position and/or task health and safety review
3. IIPP reviewed annually or when changes require it
4. Safety training and retraining programs
5. Regularly scheduled safety meetings
6. Distributed safety information
7. Encouragement of anonymous reporting of unsafe conditions and practices
8. Safety committee

F. Unsafe Condition and Practice Assessment

The District performs periodic physical inspections of all District buildings and work areas to identify, evaluate and correct unsafe conditions and practices. The District's Safety Inspection Report checklist is included in Appendix D. Inspections will also be performed as required in the following situations:

1. When the IIPP is initially established
2. When new substances, processes, procedures or equipment that present potential new hazards are introduced into our workplace
3. When new, previously unidentified unsafe conditions and practices are recognized
4. When occupational injuries and illnesses occur
5. Whenever workplace conditions warrant an inspection

G. Unsafe Condition and Practice Correction

When unsafe conditions, practices or procedures are observed or discovered, they will be corrected in a timely manner based on the severity of the hazards. When an unsafe condition exists that cannot be immediately corrected, the exposed employees will be removed from the unsafe condition except those needed to correct the conditions and to address security issues. Employees who are required to correct the unsafe condition will be provided with the necessary protection.

H. Monthly Inspection Report

The District will perform monthly inspections for the First Aid Kit, AED, Fire Extinguisher and Eye Wash Stations. Per the State of California Department of Industrial Relations (DIR), Administration staff shall inspect the First Aid Kit and the AED at sufficient intervals to ensure the first aid kits and AED are adequate and in serviceable conditions when needed. All fire extinguishers should be inspected monthly by the respective departments and have the inspection tag signed after every inspection per OSHA requirements. Per the State of California Department of Industrial Relations (DIR), plumbed eyewash and shower equipment shall be activated at least monthly by Water Operations staff to verify proper operation. All eye wash stations have an inspection tag which should be signed after every inspection is done. The District's Monthly Inspection Report checklist for first aid kits and AEDs is included in Appendix I.

I. Contagious Disease Prevention and Response

This section of the IIPP addresses general strategies, to include applicable and relevant recommendations to prevent and respond to outbreaks, epidemics and pandemics using guidance from the Centers for Disease Control (CDC).

While good hygiene and infection avoidance practices are important for general health, and all employees are encouraged to practice these at work and at home, this section is only applicable in the event of an outbreak, epidemic or pandemic of a contagious disease, declared by a federal, state or county agency, that has the potential to infect District employees through the course and scope of their job duties (Disease Event).

Definitions:

1. Outbreak or Epidemic – the occurrence of more cases of a disease than would normally be expected in a specific place or in a group of people over a given period of time. Outbreak is

normally used when localized, whereas, Epidemic is normally used for a more widespread geographic area.

2. Pandemic – this definition is usually used when more than one country is affected. All these definitions can vary according to which disease they are applied.

As all contagious diseases do not cause the same symptoms, or have the same transmission routes or incubation periods, the procedures Management follows will be in response to the information provided by the proper authorities and may change as the Disease Event progresses and the information provided changes.

General Infection Prevention Measures:

The following measures apply for Disease Events. These may be modified by the District at any time based on degree or severity of the contagious disease or based on the guidelines and recommendations from government agencies (such as the CDC and DIR) to maintain a safe and healthy workplace.

1. Manager and Supervisors may direct employees with contagious diseases to remain at home.
2. Managers and Supervisors may advise employees who are exhibiting common symptoms to remain home. Typical symptoms may include, but are not limited to:
 - a. Sore throat, congestion, runny nose, coughing, sneezing
 - b. Fever, aches, chills
 - c. Headache, muscle pain, fatigue, weakness
 - d. Vomiting, gastrointestinal distress
3. Employees exhibiting a fever should not return to work until they are fever-free for at least 72-hours or otherwise directed by a physician or under guidelines set forth by a Public Health Order.
4. Employees exhibiting mild coughing or sneezing should wear a face mask to limit contagion transmission to others. Use of face masks will follow recommendations from Public Health Orders.
5. Employees should carry a mask with them at all times and wear said mask when standing within 6-feet of another person.
6. Employees must follow proper cough and sneeze etiquette, covering their mouths and nose.
7. Employees should avoid touching their face, nose, mouth, eyes and ears and should follow proper handwashing protocol using soap and water for at least 20 seconds frequently throughout the day.
8. Employees should not share personal items with coworkers.
9. Employees should use hand sanitizer stations as appropriate.
10. Maintain physical distancing of at least 6-feet apart from one another.

J. Accident Investigation

Procedures for investigating work-related injuries, hazardous substance exposure and near misses include:

1. Completing the Supervisor's Accident Report (Appendix E)
2. Interviewing injured employees and witnesses

3. Examining the workplace for factors associated with the accident/exposure
4. Determining the cause of the accident/exposure
5. Taking corrective action to prevent the accident/exposure from reoccurring
6. Recording the findings and actions taken

While all managers and supervisors are responsible for helping investigate accidents and exposures, Human Resources will ensure Workers' Compensation injuries are investigated and the District will ensure hazardous conditions and unsafe practices are investigated.

K. Reporting of Serious Injury and Death

§ 330(h) "Serious injury or illness" means any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement, but does not include any injury or illness or death caused by an accident on a public street or highway, unless the accident occurred in a construction zone.

§ 342. Reporting Work-Connected Serious Injuries and Fatalities.

(a) Every employer shall report immediately to the Division of Occupational Safety and Health any serious injury or illness, or death, of an employee occurring in a place of employment or in connection with any employment. The report shall be made by the telephone or through a specified online mechanism established by the Division for this purpose. Until the division has made such a mechanism available, the report may be made by telephone or email. Immediately means as soon as practically possible but not longer than 8 hours after the employer knows or with diligent inquiry would have known of the death or serious injury or illness. If the employer can demonstrate that exigent circumstances exist, the time frame for the report may be made no longer than 24 hours after the incident.

Serious injury or illness is defined in section 330(h), Title 8, California Administrative Code.

(b) Whenever a state, county, or local fire or police agency is called to an accident involving an employee covered by this part in which a serious injury, or illness, or death occurs, the nearest office of the Division of Occupational Safety and Health shall be notified by telephone immediately by the responding agency.

(c) When making such report, the reporting party shall include the following information, if available:

- (1) Time and date of accident.
- (2) Employer's name, address and telephone number.
- (3) Name and job title, or badge number of persons reporting the accident.
- (4) Address of site of accident or event.
- (5) Name of person to contact at site of accident.
- (6) Name and address of injured employee(s).
- (7) Nature of injury.
- (8) Location where injured employee(s) was (were) moved to.
- (9) List and identity of other law enforcement agencies present at the site of accident.
- (10) Description of accident and whether the accident scene or instrumentality has been altered.

(d) The reporting in (a) and (b) above, is in addition to any other reports required by law and may be made by any person authorized by the employers, state, county, or local agencies to make such reports.

Step-by-Step Procedure in the Event of a Potentially Reportable Death or Serious Injury

Due to the importance of the immediate reporting obligation and its complexity, the following 4 steps should guide the investigation and reporting whenever a death or serious injury associated with any District facility or activity occurs:

Step 1: Immediate Investigation

The Department manager needs to perform an accident investigation as soon as possible to collect all pertinent facts and information, as discussed above to determine whether the incident meets the § 330(h) definition of serious injury or illness, and whether § 342 reporting and required information is available. Notify the Assistant General Manager of the results.

Step 2: Internal Notification

The Assistant General Manager should immediately contact the Finance Director and Safety Officer/General Manager for assistance during normal business hours at:

pram@sewd.net, (209) 444-3115
jhopkins@sewd.net, (209) 479-2710

Step 3: External Notification

Before 8-hours post-incident elapses, the Safety Officer shall report to Cal/OSHA Modesto District Office at (209) 545-7310. The required reporting information is outlined in Appendix H.

The Safety Officer shall also contact the District's General Counsel during normal business hours at (209) 472-7700.

Step 4: Follow-Up Reporting

The Finance Director must satisfy the requirements of the ACWA/JPIA Workers' Compensation Reporting Kit and complete Employer's Report of Occupational Injury or Illness (State Form 5020); ACWA/JPIA main telephone number (800) 231-5742. Copies of forms and instructions are available at <https://www.acwajpia.com/report-a-claim/#workerscomp>.

L. Training and Instruction

All employees will participate in safety training on general and job-specific hazards and safe work practices. The District's Training Documentation Log is included in Appendix C. Each supervisor and manager will be trained on all health and safety hazards to which employees under their immediate direction and control are exposed.

In addition to hazard-specific safety training, training will be provided when:

1. The IIPP is first established
2. New employees are hired
3. Employees are reassigned to a new area or task with no prior training
4. New substances, operations or equipment are introduced

M. Workplace Violence Protection Plan

This section of the Injury and Illness Prevention Program (IIPP) addresses Workplace Violence Protection. Currently, an employer can file a temporary restraining order (TRO) on behalf of an employee who has suffered unlawful violence or a credible threat of violence from any individual that can reasonably be construed to be carried out or have been carried out in the workplace.

Effective July 1, 2024, an employer is required to implement a Workplace Violence Prevention Plan (WVPP) as part of their IIPP, which includes the following:

- Effective procedures to identify, evaluate, and correct workplace violence hazards;
- Effective procedures for an employer to respond to reports of workplace violence and prohibit employees who make such a report;
- Effective procedures to respond to actual or potential workplace violence emergencies;
- Recording information in a "Violent Incident Log"; and
- Provide employee training on such procedures.

The WVPP, commencing January 1, 2025, also authorizes a collective bargaining representative of an employee to seek a temporary restraining order and an order after hearing on behalf of the employee and other employees at the workplace. An employer or collective bargaining representative of an employee, before filing such a petition, must provide the employee who has suffered unlawful violence or a credible threat of violence from any individual an opportunity to decline to be named in the TRO. An employee's request to not be named in the TRO would not prohibit an employer or collective bargaining representative from seeking a TRO on behalf of other employees at the workplace, and, if appropriate, other employees at other workplaces of the employer.

The WVPP will be maintained, at all times in all work areas. As part of the WVPP, the District will record information in a violent incident log for every workplace violence incident, as specified, and provide effective training to employees on the WVPP, among other things, and provide additional training when a new or previously unrecognized workplace violence hazard has been identified and when changes are made to the plan. As necessary, the District will maintain records of workplace violence hazard identification, evaluation, correction, and training records, and violent incident logs and workplace incident investigations.

All managers, supervisors and employees are responsible for implementing and maintaining our WVPP Program. We encourage employee participation in designing and implementing our program. All employees are required to promptly and accurately report all violent incidents whether or not physical injury has

occurred. The District will not discriminate against victims of workplace violence. A copy of this policy and WVPP Plan is readily available to all employees and from each manager and supervisor. Our plan ensures that all employees, including supervisors and managers, adhere to work practices that are designed to make the workplace more secure, and do not engage in verbal threats or physical actions which create a security hazard for others in the workplace. The management of our establishment is responsible for ensuring that all safety and health policies and procedures involving workplace security are clearly communicated and understood by all employees. Managers and supervisors are expected to enforce the rules fairly and uniformly. The WVPP will be reviewed and updated annually.

Compliance

All employees are responsible and will be held accountable for using safe work practices, for following all directives, policies and procedures, and for assisting in maintaining a safe and secure work environment. Managers, supervisors and employees will comply with work practices that are designed to make the workplace more secure, and will not engage in threats or physical actions which create a security hazard for others in the workplace. Managers and supervisors will:

- Inform employees, supervisors and managers about our Workplace Violence Prevention Program.
- Evaluate the performance of all employees in complying with our workplace security measures.
- Recognize employees who perform work practices which promote security in the workplace.
- Provide training and/or counseling to employees who need to improve work practices designed to ensure workplace security.
- Discipline employees for failure to comply with workplace security practices.
- Follow established workplace security directives, policies and procedures. Managers and supervisors will maintain an open, two-way communications system on all workplace safety, health and security issues. Our establishment has a communication system designed to encourage a continuous flow of safety, health and security information between management and our employees without fear of reprisal and in a form that is readily understandable. Our communication system consists of the following items:
 - New employee orientation on our workplace security policies, procedures and work practices.
 - Periodic review of our Workplace Violence Prevention Program with all personnel.
 - Training programs designed to address specific aspects of workplace security unique to our establishment.
 - Regularly scheduled safety meetings with all personnel that include workplace security discussions.
 - A system to ensure that all employees, including managers and supervisors, understand the workplace security policies.
 - Posted or distributed workplace security information.
 - A system for employees to inform management about workplace security hazards or threats of violence.
 - Procedures for protecting employees who report threats from retaliation by the person making the threats.

Hazard Assessment

The Safety Committee will perform workplace hazard assessment for workplace security in the form of record keeping and review, periodic workplace security inspections, and a workplace survey. The committee

will identify workplace violence and security issues and make recommendations to management and employees.

Record Keeping and Review

District shall maintain all workplace violence hazard identification, evaluation, and correction records and records of workplace violence incident investigations for a period of 5 years after creation of said record. Said records shall omit personal identifying information and medical information. Employees, their representatives, and the Division of Occupational Safety and Health are entitled to view and copy any record within 15 calendar days of a request.

Care must be taken to ensure appropriate confidentiality of medical and personnel records, as required by the Americans with Disabilities Act (ADA) and other applicable regulations or policies. Periodic updates and reviews of the following workplace violence reports and records will be made:

- Occupational Safety and Health Administration (OSHA) 200 logs
- Workplace violence incident reports (Appendix J)
- Information compiled for recording assault incidents or near-assault incidents (i.e. Threat & Assault Log)
- Insurance records
- Police reports
- Workplace survey
- Accident investigations
- Training records
- Grievances
- Inspection information
- Other relevant records or information

Periodic inspections for security hazards consist of identification and evaluation of workplace security hazards and changes in employee work practices, and may require assessing for more than one type of workplace violence. SEWD performs inspections for each type of workplace violence by using the methods specified below to identify and evaluate workplace security hazards. Inspections for workplace security hazards from violence by strangers include assessing:

- The exterior and interior of the workplace for its attractiveness to robbers.
- The need for security surveillance measures, such as mirrors or cameras.
- Posting of signs notifying the public that limited cash is kept on the premises.
- Procedures for employee response during a robbery or other criminal act.
- Procedures for reporting suspicious persons or activities.
- Posting of emergency telephone numbers for law enforcement, fire and medical services where employees have access to a telephone with an outside line.
- Limiting the amount of cash on hand and using time access safes for large bills.
- Adequacy of lighting and security for designated parking lots or areas.
- Adequacy of workplace security systems, such as door locks, security windows, physical barriers and restraint systems.
- Effectiveness of systems and procedures to warn others of a security danger or to summon assistance, e.g. alarms or panic buttons.

Training and Instruction

All employees, including managers and supervisors, shall have training and instruction on general and job-specific workplace security practices. Training and instruction shall be provided when the WVPP is first established and periodically thereafter. Training shall be provided to all new employees and to other employees for whom training has not previously been provided. It shall also be provided to all employees, supervisors, and managers given new job exercises for which specific workplace security training for the job exercise has not previously been provided. Additional training and instruction will be provided to all personnel whenever the employer is made aware of new or previously unrecognized security hazards. General workplace violence and security training and instruction includes, but is not limited to, the following:

- Explanation of the WVPP including measures for reporting any violent acts or threats of violence.
- Recognition of workplace security hazards including the risk factors associated with the four types of violence.
- Measures to prevent workplace violence, including procedures for reporting workplace security hazards or threats to managers and supervisors.
- Ways to defuse hostile or threatening situations.
- Measures to summon others for assistance.
- Employee routes of escape.
- Notification of law enforcement authorities when a criminal act may have occurred.
- Emergency medical care provided in the event of any violent act upon an employee.
- Post-event trauma counseling for those employees desiring such assistance.

Incident Investigation

Our procedures for investigating incidents of workplace violence threats and physical injury include:

- Reviewing all previous incidents.
- Visiting the scene of an incident as soon as possible.
- Interviewing threatened or injured employees and witnesses.
- Examining the workplace for security risk factors associated with the incident, including any previous reports of inappropriate behavior by the perpetrator.
- Determining the cause of the incident.
- Taking corrective action to prevent the incident from recurring.
- Recording the findings and corrective actions taken.

N. Recordkeeping

All of the following IIPP documentation is maintained for three years:

1. Safety training for each employee, including the employee's name, training dates, type of training and training providers
2. Inspections, including the person(s) conducting the inspection; the unsafe conditions and practices identified; correction action and follow-up
3. Accidents, illnesses and near-miss inspections that identify the root cause and corrective action taken
4. Safety committee meeting minutes

5. Annual plan reviews

O. Multi-Employer Locations

Under the Multi-Employer Work Act, the District is required to work in conjunction with onsite contractors in multi-employer locations to provide for a safe and healthy workplace. Pursuant to this, the District must:

1. Provide contractors with a copy of its IIPP
2. Contractors must keep a copy of their IIPP and/or Safety Policy on their jobsite.
3. Require contractors to certify that their employees have been trained according to their IIPP
4. Take action on unsafe conditions and practices according to this IIPP regardless of who the unsafe condition or practice may affect.

P. Appendix A – Code of Safe Work Practices

1. All persons shall follow these safe practice rules, render every possible aid to safe operations and report all unsafe conditions or practices to supervisors.
2. Supervisors shall insist on employees observing and obeying every rule, regulation and Order as is necessary to the safe conduct of the work and shall take such action as is necessary to obtain observance.
3. All injuries shall be reported promptly to your supervisor, including injuries which only require first aid. If medical treatment is required, it will be provided.
4. All employees shall be given frequent accident prevention instructions.
5. Anyone known to be under the influence of drugs or intoxicating substances that impair the employee's ability to safely perform the assigned duties shall not be allowed on the job while in that condition.
6. Employees must enter, leave and conduct themselves at all times in an orderly manner while on District property.
7. Horseplay, scuffling and other acts that tend to have an adverse influence on the safety or well-being of the employees shall be prohibited.
8. Work shall be well planned and supervised to prevent injuries in the handling of materials and in working together with equipment. All safety procedures shall be reviewed for each job or on each piece of equipment before work is undertaken.
9. No one shall knowingly be permitted or required to work while the employee's ability or alertness is so impaired by fatigue, illness or other causes that it might unnecessarily expose the employee or others to injury.

10. Employees shall not enter manholes, underground vaults, chambers, tanks, silos or other similar places that receive little ventilation, unless it has been determined that is safe to enter.
11. Employees shall be instructed to ensure that all guards and other protective devices are in proper places and adjusted and shall report deficiencies promptly to the supervisor.
12. Intentional misuse of any tool, equipment or material is strictly forbidden.
13. Crowding or pushing when boarding or leaving any vehicle or other conveyance shall be prohibited.
14. Workers shall not handle or tamper with any electrical equipment, machinery or air or water lines in a manner not within the scope of their duties, unless they have received instructions from their supervisor.
15. When lifting heavy objects, the large muscles of the leg instead of the smaller muscles of the back shall be used.
16. Safety clothing, equipment, devices and guards must be used as prescribed and designated.
17. Inappropriate footwear or shoes with thin or badly worn soles shall not be worn.
18. Approved eye, head, ear and respirator protection must be worn in designated areas and on designated jobs.
19. Suitable clothing must be worn at all times to secure maximum efficiency and minimum hazard to employees. The wearing of loose and baggy clothing including sweaters, shirt tails, shirt sleeves, etc., is forbidden around moving machinery.
20. Wrist watches, rings or other jewelry should not be worn when working with rotating equipment such as lathes, grinding wheels, etc.
21. Gloves must not be worn while working with or on rotating equipment such as lathes, grinding wheels, etc., without prior supervisory approval.
22. No person shall remove, displace, damage, destroy or carry off any safety device, safeguard notice or safety sign.
23. Materials, tools or other objects shall not be thrown from buildings or structures until proper precautions are taken to protect others from the falling objects.
24. Floor areas around machines shall be kept clean, dry and free of tripping hazards.
25. Do not oil, clean or adjust machine unless the power is shut off and locked out or other procedures are called for.
26. Keep fingers away from points of operation on machines, such as cutters, saws, drills, etc.

27. Turn off power on machines before attempting to remove stuck or jammed pieces of material. Beware that the stuck or jammed pieces may be under tension or compression and may become projectiles when dislodged.
28. If a machine is to be repaired, it must be locked in the "off" position during repair or physically disconnected from its source of power. Caution sign with appropriate wording must also be placed on the machine controls.
29. Do not operate any machine unless safeguards are in place and working properly. Machine guards may be removed only to make necessary adjustments and repairs and must be replaced before the machine is again put back into operation.
30. Good housekeeping should be uppermost in the minds of all employees. Keep floors, aisles, work areas and exits, clean and clear at all times. Tripping hazards such as air hoses, nuts, bolts, nails, screws, pieces of wire and other extraneous material should be picked up. Oil and water spots on floors should be cleaned up immediately. Tools and other materials should be kept in their designated places. Pride should be taken in the orderly appearance of the District facilities.
31. Smoking is not permitted in any District buildings at any time.
32. Seat belts will be worn at all times in District vehicles.
33. The District has an established Hazard Communication Program. All aspects of the Program will be followed when working with hazardous materials.
34. The District has an established Respirator Program. Respirators will be worn by authorized personnel utilizing the District Safety Program for respirators.
35. The District has an established Confined Space Program which will be utilized.
36. The District has an established Hazardous Energy Control (Lockout/Tagout) Program to establish the minimum requirements for the lockout of energy control devices whenever maintenance or servicing is performed on machines or equipment.
37. Arrange work when using ladders so that you are able to face the ladder and use both hands while climbing.
38. Do not use gasoline or other explosive liquids for cleaning purposes.
39. No burning, welding or other source of ignition shall be applied to an enclosed tank or vessel, even if there are some openings, until it has first been determined that no possibility of explosion exists and authority for the work is obtained from a supervisor.
40. The Hot Work Permit Program requires that work permits be issued by a supervisor before work can start on hazardous jobs in-hours and offsite.

The District's Code of Safe Work Practices has been developed for general and/or specific job safety class. This is not the only Safety Program utilized at the District. All District safety programs which apply to the Employee's job safety class must be followed.

Q. Appendix B – District Safety Policies & Programs

Employees are expected to follow the written guidelines of each individual safety related policy and program listed below:

1. Competent Persons Designation Program
2. Confined Space Program
3. Dive Program
4. Drug and Alcohol Policy (Substance Abuse)
5. Employee Handbook
6. Fall Protection Program
7. Hazard Communication Program
8. Heat Illness Prevention
9. Respiratory Protection Program
10. Use of District Vehicles and Equipment
11. Hazardous Energy Control (Lockout/Tagout) Program
12. Wildfire Smoke Protection Program
13. Ladder Safety Program
14. Aerial Devices Safety Program
15. Heavy Equipment Operation
16. Forklift Operation
17. Boom Truck Operation

S. Appendix D – Safety Inspection Report

Department:		Date:			
Employees Performing Inspection					
Name:		Department:			
Name:		Department:			
Name:		Department:			
The objective of the safety inspection is to (1) identify and correct unsafe work practices performed by employees and (2) eliminate unsafe conditions for employees and citizens. Management is responsible to correct deficiencies in a timely manner.					
Employee Work Practices		Yes	No	N/A	Comments:
Are employee work areas clean and orderly					
Are mats placed in areas where slips/trips/falls may occur (entrance, sinks)					
Are floors free from trip/slip/fall hazards such as cords, missing tiles or material defects					
Are wet or slippery floor conditions cleaned up quickly					
Are large and heavy items stored on middle shelves to help reduce lifting injuries					
Are employees lifting properly (attempt to observe one employee lifting in each Dept.)					
Are power cords secured underneath desks or alongside baseboards to prevent tripping					
Are desk and file drawers closed when not in use					
Do portable electric heaters have a tip-over switch & are located at least 18" from combustibles					
Are proper ladders or stools used instead of makeshift devices					
Are gas cans or other flammable liquids being stored in approved storage cabinets					
Are chemical containers capped/sealed except when adding or removing materials					
Are all chemical bottles properly labeled					
Are employees using gloves and/or goggles when handling chemicals					
Are MSDSs readily accessible in the workplace for review by employees					
Ergonomics		Yes	No	N/A	Comments:
Are employee keyboards placed directly in front of their monitors					
Are employees holding phone handsets to their ears, not cradling on their shoulders					
Are employee keyboard positioned so that employee elbows are at 90 degree angles					
Physical Conditions		Yes	No	N/A	Comments:
Are all safety switches and guards operational (grinders, saws, etc.)					
Are all portable ladders and step stools in good working condition					
Are all emergency eyewash stations accessible and operational					
Are aisles and walkways accessible with 36-inch pathway					
General Conditions		Yes	No	N/A	Comments:
Are all first aid kits mounted, accessible and adequately stocked					
Are all work areas provided with sufficient lighting					
Is appropriate personal protective equipment available (i.e. goggles, gloves, etc.)					
Are stairways maintained in a safe condition					
Fire & Electrical Safety		Yes	No	N/A	Comments:
Are electrical cords in good condition with proper grounding					
Are electrical cords, outlets and junction boxes free of exposed wires					
Are extension cords only being used to power temporary equipment					
Are all emergency exits clear of storage, obstacles and other obstructions					
Is a 36-inch clearance being maintained in front of all electrical panels throughout facility					
Is the automatic fire sprinkler control valve accessible and locked in the open position					
Are all fire extinguishers mounted, accessible and fully charged					
Is the monthly inspection record for all fire extinguishers signed-off					
Are equipment and supplies at least 18-inches below fire sprinkler heads					
Other Unsafe Work Practices or Conditions Observed					

T. Appendix E – Supervisor’s Accident Report

Supervisor’s Accident Investigation Form

Who	Injured employee name:	Job Title & Department:
	District/Agency:	Length of Employment:
When	Date of accident:	Date reported to supervisor:
	Time of accident:	
Loss	Nature and extent of injuries or property damage:	
What	Describe specifically what the individual was doing at the time of accident:	
Where	Exact location of occurrence:	
Cause (check all that apply)	<p><i>ENVIRONMENTAL</i></p> <p><input type="checkbox"/> Inadequate safeguards Lack of safety devices; unsafe design; unguarded machinery; lack of safe work.</p> <p>Improper or defective equipment Poorly maintained, broken, cracked, rough, slippery, worn; inappropriate equipment.</p> <p>Location hazards Poor layout; congestion; insufficient space; improper storage; poor lighting, slip-trip-fall hazards, etc.</p> <p>Poor ergonomics Heavy lifting, poor workstation design; excessive vibration, bending, twisting or reaching; inadequate tools, poor controls/displays, repetitive motions; awkward postures, pressure points.</p> <p>Poor housekeeping Improper placement; clutter, spillage, or breakage.</p> <p>Not otherwise classified (Describe):</p>	<p><i>PERSONAL</i></p> <p><input type="checkbox"/> Bodily conditions Physical impairment; illness; fatigue; emotional upset; intoxication</p> <p>Lack of skill or knowledge Improperly trained; inexperienced; unaware, etc.</p> <p>Adequate skill or knowledge but failure in execution Chance-taking; cutting corners; unauthorized or unnecessary use of equipment or tools; failure to use or deliberately making safety or control devices ineffective; failure to do what should have been done in the particular situation.</p> <p>Improper apparel Failure to use personal protective equipment (eye, face, foot, hand, head, hearing, respiratory, etc.); loose clothing, jewelry, etc.</p> <p>Not otherwise classified (Describe):</p>

Why

Comment fully:

Prevention

What **immediate actions** have been taken? By whom?

What **should be done** and by whom to **prevent recurrence** of this type of accident? (Include target dates.)

What **long term actions** will be needed? (Include target dates.)

Name of Supervisor: _____

Date: _____

Signature: _____

U. Appendix F – Employee’s Incident Report

In the event of an accident or injury, employees will need to obtain a DWC-1 Form from Administration. Should the employee decide to file a claim, they will need to complete the form and return it to Administration.

V. Appendix G – Unsafe Condition & Practice Report

Reporting Unsafe Condition or Practice	
Department:	
Person Reporting: (Optional)	Contact Information: (Optional)
Location of Hazard: (Building)	
Date of Observation:	Time of Observation:
Hazards posing an immediate danger to life and health should be reported as soon as possible to your Manager, Supervisor or the IIPP Administrator.	
<i>Description of unsafe condition or hazard:</i>	
<i>What changes would you recommend to correct the condition or hazard?</i>	
Employee Signature: (Optional)	Date:
Reporting Unsafe Condition or Practice	
<i>Name of person investigating unsafe condition or hazard:</i>	
<i>Results of investigation. What was found? Was condition unsafe or a hazard? (Attach additional sheets if necessary.)</i>	
<i>Proposed action to be taken to correct hazard or unsafe condition:</i>	
Signature of Investigating Party:	Date:
Date reporting employee was notified of action taken (if not an anonymous report):	

W. Appendix H – Reporting Work-Related Serious Injuries and Fatalities to District Employees Form

Every work-related **serious injury or illness or fatality** to District employees must be reported promptly, and **no later than 8 hours** to the nearest Cal/OSHA (DOSH) District Office.

Call Modesto District Office of DOSH to report at (209) 545-7310

Required Information:

Time and date of accident
Employer's name, address and telephone number
Name and job title, or badge number of person reporting the accident
Address of site of accident or event
Name of person to contact at site of accident
Name and address of injured employee(s)
Nature of injury
Location where injured employee(s) was (were) moved to
List and identity of other law enforcement agencies present at the site of accident
Description of accident and whether the accident scene or instrumentality has been altered

X. Appendix I – Monthly Inspection Report Form

First Aid Check List					
Number	Item Name	Quantity	Location	Expiration Date	Checked
1	Antiseptic Wipes	1 box	Top Shelf		
2	Triple Antibiotic	1 box	Top Shelf		
3	Sting Relief Swabs	1 box	Top Shelf		
4	Burn Gel	1 box	Top Shelf		
5	Wire Splint	1 box	Top Shelf		
6	Bandage Compress	2 boxes	Top Shelf		
7	Eye Pads & Strips	1 box	Top Shelf		
8	Butterfly Closures	1 box	Top Shelf		
9	Ammonia Inhalant	1 box	Top Shelf		
10	Sting Relief Wipes	1 box	Top Shelf		
11	Rescue Blanket	1 box	Top Shelf		
12	Rolled Gauze	1 pack	Top Shelf		
13	3x3 Gauze Pads	1 box	Middle Shelf		
14	1x3 Bandages	1 box	Middle Shelf		
15	7/8x3 Bandages	1 box	Middle Shelf		
16	Knuckle Bandages	1 box	Middle Shelf		
17	Fingertip Bandages	1 box	Middle Shelf		
18	Ice Pack	1 pack	Middle Shelf		
19	Triangular Bandages	1 pack	Middle Shelf		
20	4x4 Guaze	4 packs	Middle Shelf		
21	Eye Wash	1 bottle	Bottom Shelf		
22	Medical Adhesive Tape	1 roll	Bottom Shelf		
23	Burn Spray	1 bottle	Bottom Shelf		
24	Antacid Tablets	1 box	Bottom Shelf		
25	Tylenol (non-aspirin)	1 box	Bottom Shelf		
26	Aspirin	1 box	Bottom Shelf		
27	Ibuprofen	1 box	Bottom Shelf		
28	Disposable Gloves	2 pair	Door		
29	First Aid Handbook	1 book	Door		
30	Disposable Tweezers	1 pair	Door		
31	Scissors	2	Door		
32	Cotton-tipped Swabs	1 pack	Door		
33	Non-stick Pads	5	Door		
34	CPR Mask	1	Door		
35	Finger Splints	3 sizes	Door		
Notes:					
AED: Vehicle Storage #1 Operations Administration					
<i>Please highlight each location as the AED's are checked</i>					

Y. Appendix J – Workplace Violence Report Form

WORKPLACE VIOLENCE INCIDENT REPORT

To be completed by the individual investigating the incident. Return completed form within 2 days following incident to the Administration Department. **Attach witness statements to this form.**

Report submitted by:	Date:
General Description:	Telephone:

Date of Incident:	Time:
Address/Location of Incident:	

Individuals involved in the incident (use additional sheet(s) if necessary)

Name:	Name:
<input type="checkbox"/> Victim or <input type="checkbox"/> Assailant	<input type="checkbox"/> Victim or <input type="checkbox"/> Assailant
Title:	Title:
Division:	Division:
Phone:	Phone:
Immediate Supervisor:	Immediate Supervisor:

Assailant Relationship to Employee

<input type="checkbox"/> Co-worker	<input type="checkbox"/> Former Employee
<input type="checkbox"/> Other (specify)	

Possible Reason for Incident: (If known, check all that apply)

<input type="checkbox"/> Conflict with co-worker(s)/former co-worker	<input type="checkbox"/> Receiving corrective action
<input type="checkbox"/> Conflict with management	<input type="checkbox"/> Other (specify)

Nature of Incident

<input type="checkbox"/> Stalking
<input type="checkbox"/> Engaging in actions intended to frighten, coerce, or induce duress
<input type="checkbox"/> Destruction of Property
<input type="checkbox"/> Physical Assault - Hitting, fighting, pushing, or shoving
<input type="checkbox"/> Armed Assault - Use of object as weapon (specify)
<input type="checkbox"/> Armed Assault - Use of weapon such as gun, knife, etc. (specify)
<input type="checkbox"/> Verbal Harassment
<input type="checkbox"/> Sexual Harassment
<input type="checkbox"/> Other (specify)

How was the incident communicated? (Check one or more)

<input type="checkbox"/> Communicated directly to victim	<input type="checkbox"/> Verbal	<input type="checkbox"/> Mail	<input type="checkbox"/> Note	<input type="checkbox"/> Email
<input type="checkbox"/> Communicated to another person	<input type="checkbox"/> Verbal	<input type="checkbox"/> Mail	<input type="checkbox"/> Note	<input type="checkbox"/> Email
<input type="checkbox"/> Other (specify)				

Victim Injury (Check all that apply)

<input type="checkbox"/> Physical injury
<input type="checkbox"/> Physical Injury - Medical care required

Initial Response or Follow up Activity: (Check all that apply)

<input type="checkbox"/> Situation defused	<input type="checkbox"/> Occupational Medicine notified
<input type="checkbox"/> Security called	<input type="checkbox"/> Law Enforcement notified If Yes, Name of Agency and Report Number:
<input type="checkbox"/> Other (specify)	<input type="checkbox"/> Employee Assistance Program referral

Describe Incident in Detail

Include what happened, where, who was involved, what you heard, saw, etc.

List Names of Other Witnesses

Signature

Date

Person Receiving Witness Statement

Date

Routing

Yes	No	Name	Signature	Date
<input type="checkbox"/>	<input type="checkbox"/>	Supervisor		
<input type="checkbox"/>	<input type="checkbox"/>	Department Manager		
<input type="checkbox"/>	<input type="checkbox"/>	Administration Department		
<input type="checkbox"/>	<input type="checkbox"/>	General Manager		

Upon completion of investigation, attach a findings/follow-up document to this form.



STOCKTON EAST WATER DISTRICT

No. 2015

Drug & Alcohol Policy (Substance Abuse)

Approved by Board of Directors:

January 30, 1996

Re-approved by Board of Directors:

TBD

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A. Purpose

As with any District policy, Stockton East Water District reserves the right to change, alter, amend, and interpret this policy without notice.

The purpose of this policy is to ensure worker fitness for duty and to protect our employees and the public from risks posed by the use of alcohol and controlled substances. This policy is also intended to comply with all applicable Federal regulations governing workplace anti-drug programs in the transportation industry for employees who operate vehicles requiring a Class A or Class B commercial driver’s license (“DOT employees”). The Federal Highway Administration (FHWA) of the Department of Transportation has enacted 49 CFR Part 382 that mandate urine drug testing and breathalyzer alcohol testing for such DOT employees and prevents performance of safety-sensitive functions when there is a positive test result. The Department of Transportation has also enacted 49 CFR Part 40 that sets standards for the collection and testing of urine and breath specimens for DOT employees. In addition, the Department of Transportation has enacted 49 CFR Part 29, “The Drug Free Workplace Act of 1988”, which requires the establishment of drug free workplace policies and the reporting of certain drug related offenses to the Department of Transportation for DOT employees. The policy incorporates those requirements of DOT employees and when so noted.

The District recognizes that the use of alcohol and/or controlled substances in the workplace is not conducive to safe working conditions. In order to promote a safe, healthy and productive work

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environment for all employees, it is the objective of the District to have a work force that is free from the influence of alcohol and controlled substances. A “safety-sensitive position” is defined as any job position that may require the operation of a District vehicle, and therefore requires the employee to maintain a valid Class C driver’s license or above. Because the District requires all employees to operate a District vehicle and maintain a valid Class C driver’s license or above as a condition of employment, all District employees are therefore considered to be in a safety-sensitive job position. A safety-sensitive employee is considered to be performing a safety-sensitive function during any period in which that employee is actually performing, ready to perform, or immediately available to perform any safety-sensitive functions. The District’s Drug-Free Workplace described in the Employee Handbook regulations apply to all employees.

B. Applicability

This policy applies to all employees and contractors when they are on District property of when performing any District related business. It applies to off-site lunch periods and breaks when an employee is scheduled to return to work. Visitors, vendors, and contracted employees are governed by this policy while on District premises, and they will not be permitted to conduct business if found to be in violation of this policy.

C. Prohibited Substances

“Prohibited Substances” addressed by this policy include the following:

- 1. Drugs:**
 - a. Marijuana, amphetamines, opiates, phencyclidine (PCP) and cocaine.
- 2. Alcohol:**
 - a. The use of beverages or substances, including any medication, containing alcohol such that it is present in the body at a level in excess of that stated in the Department of Transportation guidelines while actually performing, ready to perform, or immediately available to perform any District business is prohibited. “Alcohol” is defined as: the intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohol, including methyl or isopropyl alcohol.

D. Prohibited Conduct

Manufacture, Trafficking, Possession, and Use – Any employee engaging in the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance or alcohol on District premises, in District vehicles or while conducting District business off the premises is

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absolutely prohibited. Violation will result in immediate removal from safety-sensitive duty and may subject the employee to reasonable suspicion drug and/or alcohol testing in accordance with this policy, in addition to any disciplinary action up to and including termination of employment.

Impaired/Not Fit for Duty – Any employee who is reasonably suspected of being impaired, under the influence of a prohibited substance, or not fit for duty shall be removed from safety-sensitive job duties and be required to undergo a reasonable suspicion-controlled substance or alcohol test. Employees failing to pass this reasonable suspicion-controlled substance or alcohol test shall remain off duty and may be referred to a Substance Abuse Professional (SAP) in lieu of immediate disciplinary action. A DOT employee must first be referred to a SAP and complete a return to duty program before being allowed to return to work and undertake any safety-sensitive duties. A controlled substance or alcohol test is considered positive (Failed) if the individual is found to have a quantifiable presence of a prohibited substance in the body above the minimum thresholds defined in the Department of Transportation guidelines. The District reserves the right to forego any referral to a SAP for a return to duty program and instead effect immediate disciplinary action, including termination of employment, for any Failed test.

Alcohol Use – No employee may report for duty or remain on duty when his/her ability to perform assigned functions is adversely affected by alcohol or when his/her breath alcohol concentration is 0.04 or greater. No employee shall use alcohol while on duty or while performing safety-sensitive functions. No employee shall use alcohol within four hours of reporting for duty nor during hours that he/she is on call or standby duty. Violation of this provision is prohibited and will subject the employee to removal from safety-sensitive duty and subject the employee to reasonable suspicion alcohol testing in accordance with this policy, in addition to any disciplinary action up to and including termination of employment.

Compliance with Testing Requirements – All employees are subject to controlled substance testing and breath alcohol testing. Any employee who refuses to comply with a request for testing, who provides false information in connection with a test or who attempts to falsify test results through tampering, contamination, adulteration, or substitution shall be removed from duty immediately and may be referred to a Substance Abuse Professional (SAP) in lieu of immediate disciplinary action. A DOT employee must first be referred to a SAP and complete a return to duty program before being allowed to return to work and undertake any safety-sensitive duties. Refusal to submit to a test can include an inability to provide a urine specimen or breath sample (or any other required specimen/sample under this policy) without a valid medical explanation, as well as a verbal declaration, obstructive behavior or physical absence resulting in the inability to conduct the test. The District reserves the right to forego any referral to a SAP for a return to duty program and instead effect immediate disciplinary action, including termination of employment, for any refusal to comply with a request for testing or who attempts to falsify test results.

Treatment/Rehabilitation Program – An employee with a controlled substance and/or alcohol problem may be afforded an opportunity for rehabilitation or treatment in lieu of disciplinary action in accordance with the following provisions:

- a. **Positive Controlled Substance and/or Alcohol Test: A Last Chance Agreement may be available at the discretion of the District for employees who have tested positive for a prohibited substance on a one-time basis only. An employee who**

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has a second positive test for a prohibited substance, or who otherwise refuses to test or falsifies test results is not eligible for a Last Chance Agreement and will be subject to immediate termination of employment.

An employee provided a Last Chance Agreement will be required to submit to and complete the recommendations of the Substance Abuse Professional (SAP) as a condition of the Last Change Agreement when recommended by the SAP, participation and completion of a rehabilitation program is mandatory. Any rehabilitation program costs and subsequent controlled substance and/or alcohol testing costs will be paid for by the employee. Prior to return-to-duty testing as part of the Last Chance Agreement, an employee must follow the rehabilitation program recommended by the SAP and agree to and sign a Return-To-Duty Agreement. The duration and frequency of follow-up testing will be determined by the SAP but will not be shorter than one year or longer than five years. Any failure of the employee to complete the prescribed rehabilitation program or any other term or condition of the Last Chance Agreement will result in immediate termination of employment. Any rehabilitation program costs and subsequent controlled substance and/or alcohol testing costs will be paid for by the employee.

- b. **Voluntary Admittance:** All employees who feel they have a problem with controlled substances and/or alcohol may request a leave of absence for a voluntary admission to a rehabilitation program. To the extent the request for such a leave is unrelated to any District policy violation, the District will provide the employee a leave of absence to undergo the rehabilitation program in accordance with its medical leave of absence policies. Any rehabilitation costs will be paid for by the employee.

Subject to District approval, an employee may also request voluntary admission to a rehabilitation program in lieu of disciplinary action for a District policy violation where such policy violation was the result of the employee's-controlled substance and/or alcohol use. Where the request is granted, the District will require the employee to submit to a Last Chance Agreement under the same terms and conditions referenced above in subsection "a". Any rehabilitation program costs and subsequent controlled substance and/or alcohol testing costs will be paid for by the employee.

Participants in the rehabilitation program may use accumulated sick leave, vacation and floating holidays, if any.

E. Notifying the District of Criminal Drug Conviction

Pursuant to the "Drug Free Workplace Act of 1988" any employee who fails to immediately notify the District of any criminal controlled substance statute conviction shall be subject to disciplinary action, up to and including termination of employment.

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F. Proper Application of the Policy

The District is dedicated to assuring fair and equitable application of this Substance Abuse Policy. Therefore, supervisors are required to administer all aspects of the policy in an unbiased and impartial manner. Any supervisor who knowingly disregards the requirements of this policy, or who is found to deliberately misuse the policy with respect to his/her subordinates shall be subject to disciplinary action, up to and including termination.

G. Testing for Prohibited Substances

Analytical urine-controlled substance testing and breath testing for alcohol will be conducted on DOT employees as required under Department of Transportation guidelines. All DOT employees shall be subject to testing prior to employment, randomly, for reasonable suspicion, and following an accident, as defined in the Department of Transportation guidelines. In addition, all DOT employees will be tested prior to returning to duty after failing a controlled substance and/or alcohol test. DOT employees who have returned to duty will be subject to unannounced follow-up test for up to five years, as determined by a Substance Abuse Professional (SAP). DOT employees who perform safety-sensitive functions as defined in the Department of Transportation guidelines shall also be subject to testing on randomly selected, unannounced basis.

Testing shall be conducted in a manner to assure a high degree of accuracy and reliability and using techniques, equipment, and laboratory facilities which have been approved by the Department of Health and Human Services (DHHS). All testing for DOT employees will be conducted consistent with the procedures put forth in the Department of Transportation guidelines.

The controlled substances that will be tested for DOT employees include marijuana, cocaine, opiates, amphetamines, and phencyclidine (PCP). An initial controlled substance screen will be conducted on each specimen. For those specimens that are positive, a confirmatory Gas Chromatography/Mass Spectrometry (GC/MS) test will be performed. The test will be considered positive if the controlled substance levels present are above the minimum thresholds established in the Department of Transportation guidelines.

Tests for DOT employees for alcohol concentration will be conducted utilizing an approved Evidential Breath Testing device (EBT) operated by a trained Breath Alcohol Technician (BAT). If the initial test indicated an alcohol concentration of 0.02 or greater, a confirmation test will be performed to confirm the result of the initial test. A DOT employee who has a confirmed alcohol concentration of 0.02 but less than 0.04 will be removed from his/her position for at least twenty-four hours unless a retest results in an alcohol concentration less than 0.02. An alcohol concentration of 0.04 or greater will be considered a positive alcohol test and in violation of Department of Transportation guidelines and this policy.

Any DOT employee who has a confirmed positive controlled substance or alcohol test will be removed from his/her position, informed of educational and rehabilitation programs available, and evaluated by a Substance Abuse Professional (SAP) in accordance with Department of Transportation guidelines and this policy. However, notwithstanding the above-referenced

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guidelines, the District reserves the right to take disciplinary action up to and including termination of employment against a DOT employee who has a confirmed positive controlled substance or alcohol test.

The District affirms the need to protect individual dignity, privacy and confidentiality throughout the testing process.

The District also generally applies the same testing guidelines for DOT employees referenced above to its non-DOT employees to the extent permitted by law. However, the District also reserves the right to use alternative drug and alcohol testing methods protocols for non-DOT employees, including drug tests that distinguish between psychoactive and nonpsychoactive cannabinoids as applied to marijuana testing in accordance with Government Code section 12954.

Employees may be tested under any of the following circumstances:

- 1. Pre-Employment Testing:** All applicants for employment with the District shall undergo urine-controlled substance testing prior to employment to the extent permitted by law. Receipt of satisfactory test results is required prior to employment and failure of a controlled substance test will disqualify the applicant from further consideration for employment. Pre-Employment testing requirements will be conducted in compliance with current law.
- 2. Reasonable Suspicion Testing:** All employees will be subject to drug and alcohol testing when there is a reason to believe that controlled substances or alcohol use is adversely affecting job performance. A reasonable suspicion referral for testing will be made on the basis of documented objective facts and circumstances which are consistent with the effects of substance abuse. Examples of reasonable suspicion include, but are not limited to, the following:
 - a. Adequate documentation of unsatisfactory work performance or on-the-job behavior.
 - b. Physical signs and symptoms consistent with prohibited substance use.
 - c. Occurrence of a serious or potentially serious accident that may have been caused by human error.
 - d. Fights (to mean physical contact), assaults and flagrant disregard or violations of established safety, security, or other operation procedures.

Reasonable suspicion determinations will be made by a supervisor who is trained to detect the signs and symptoms of controlled substance and alcohol use and who reasonably concludes that an employee may be adversely affected or impaired in his/her work performance due to prohibited substance abuse or misuse.

- 3. Post-Accident Testing:** Employees will be required to undergo controlled substance and/or breath alcohol testing if they are involved in an accident with a District vehicle that results in a fatality or as defined (See Accident). This includes all employees who are on duty in the vehicles and any others whose performance could have contributed to the accident. In addition, a post-accident test will be conducted if an accident results in injuries requiring transportation to a medical treatment facility; or where one or more vehicles incurs disabling

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damage that requires towing from the site; and the employee receives a citation under State of local law for a moving traffic violation arising from the accident.

Following an accident, the employee will be tested as soon as possible, but not to exceed eight hours for alcohol and 32-hours for controlled substances. Any employee who leaves the scene of the accident without appropriate authorization prior to submission to controlled substance and alcohol testing will be considered to have refused the test and subject to termination of employment in accordance with this policy.

- 4. Random Testing:** DOT employees will be subjected to randomly selected, unannounced drug and alcohol testing. The random selection will be by a scientifically valid method. Each DOT employee will have an equal chance of being tested each time selections are made. DOT employees will be tested either just before departure, or during duty, or just after the safety-sensitive employee has ceased performing his/her duty.
- 5. Return-to-Duty Testing:** All DOT employees who previously tested positive on a controlled substance or alcohol test must test negative and be evaluated and released to duty by the Substance Abuse Professional (SAP) before returning to duty. DOT employees will be required to undergo unannounced follow-up-controlled substance and/or alcohol breath testing following returning to duty. The duration and frequency will be determined by the SAP. However, it shall not be less than 6 tests during the first 12-months, nor longer than 60-months in total, following return to duty. To the extent non-DOT employees are permitted to return to work following a positive test, the District reserves the right to require similar return to duty testing requirements. The District also reserves the right to forego any referral to a SAP and to follow any return to duty testing requirements and instead effect immediate disciplinary action, including termination of employment, for any positive controlled substance or alcohol test.
- 6. Employee Requested Testing:** Any DOT employee who questions the result of a required controlled substance test under Department of Transportation guidelines may request that an additional test be conducted. This additional test may be conducted at the same laboratory or at a different Department of Health and Human Services (DHHS) certified laboratory. The test must be conducted on the split sample that was provided at the same time as the original sample. All costs for such testing are to be paid by the employee unless the second test invalidated the original test. The method of collecting, storing, and testing the split sample will be consistent with the procedures set forth in the Department of Transportation guidelines. That DOT employee's request for a retest must be made to the MRO within 72 hours of notice of the initial test result. Requests after 72 hours will only be accepted if the delay was due to documentable facts that were beyond the control of the employee.

H. Employee Assessment

Any DOT employee who tests positive for the presence of controlled substances or whose breath alcohol concentration is above the minimum thresholds set forth in the Department of Transportation guidelines will be assessed by a Substance Abuse Professional (SAP). A SAP is a licensed physician, psychologist, social worker, employee assistance professional, or addiction counselor with knowledge of and clinically experienced in the diagnosis and treatment of alcohol

STOCKTON EAST WATER DISTRICT

related disorders. The SAP will evaluate each employee to determine what assistance, if any, the employee needs in resolving problems associated with prohibited substance abuse or misuse.

If a DOT employee is returned to duty following rehabilitation, he/she must agree to and sign a Return-To-Duty Agreement, pass a return-to-duty controlled substance and/or alcohol test and be subject to unannounced follow-up tests for a period of one to five years, as determined by the SAP. **The cost of any rehabilitation and subsequent controlled substance and/or alcohol testing is borne by the DOT employee.** A DOT employee required to undergo a SAP-prescribed rehabilitation program may use accumulated sick leave, vacation and floating holidays, if any, while on a leave of absence to complete the program. Otherwise, such leave of absence will be unpaid.

In accordance with the Last Chance Agreement provisions of this policy, the District may require a non-DOT employee to agree to an assessment by an SAP under the terms and conditions referenced above in lieu of disciplinary action.

I. Contact Person

Any questions regarding this policy should contact the following District representative:

Name: Justin Hopkins
Title: General Manager
Address: P.O. Box 5157, Stockton, CA 95205
Telephone: (209) 948-0333

J. Definitions

Accident – means an unintended happening or mishap where there is loss of human life (regardless of fault), bodily injury or significant property damage.

Alcohol – means the intoxicating agent in beverage alcohol, ethyl alcohol or other low molecular weight alcohol including methyl or isopropyl alcohol.

Alcohol Concentration – means the alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test under this regulation. For example, 0.02 means 0.02 grams of alcohol in 210 liters of expired deep lung air.

Alcohol Use – means consumption of any beverage, mixture, or preparation, including any medication containing ethyl alcohol. Since ingestion of a given amount of alcohol produces the same alcohol concentration in an individual whether the alcohol comes from a mixed drink or cough syrup, the Department of Transportation prohibits the use of any substance containing alcohol, such as prescription or over-the-counter medication or liquor-filled chocolate. Prescription medication containing alcohol may have a greater impairing affect due to the presence of other elements (i.e. antihistamines).

STOCKTON EAST WATER DISTRICT

Breath Alcohol Technician (BAT) – means a person trained in proficiency in the operation of the Evidential Breath Testing (EBT) device that the technician is using in the alcohol testing procedures. BATs are the only qualified personnel to administer the EBT tests.

Chain of Custody – means the procedures to account for the integrity of each urine specimen by tracking its handling and storage from point of collection to final disposition.

Collection Site – means a place designated by the District where individuals present themselves for the purpose of providing a specimen of either urine and/or breath.

Commercial Motor Vehicle – means a motor vehicle, or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle: (1) has a gross combination weight rating of 26,001 or more pounds inclusive of a towed unit with a gross vehicle weight rating of more than 10,000 pounds; or (2) has a gross vehicle weight rating of 26,001 or more pounds; or (3) is designed to transport 16 or more passengers, including the driver; or (4) is of any size and is used in the transportation of materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act and which require the motor vehicle to be placarded under the Hazardous Materials Regulations.

Confirmation Test – for alcohol testing means a second test, following a screening test with a result of 0.02 or greater, that provides quantitative data of alcohol concentration. For controlled substances testing this means a second analytical procedure to identify the presence of a specific drug or metabolite which is independent of the screen test, and which uses a different technique and chemical principle from that of the screen test in order to ensure reliability and accuracy. (Gas chromatography/mass spectrometry (CG/MS) is the only authorized confirmation method of cocaine, marijuana, opiates, amphetamines, and phencyclidine).

Controlled Substance (Drug) Test – a method of detecting and measuring the presence of alcohol and other controlled substances, whether legal or illegal, in a person's body. A controlled substance test may be either an initial test or confirmation test. An initial controlled substance test is designed to identify specimens having concentrations of a particular class of drug above a specified concentration level. It eliminates negative specimens from further consideration.

Controlled substances will be tested under the Department of Health and Human Services (DHHS) guidelines for DOT employees and to the extent permitted by law for non-DOT employees. **The primary (initial or screening) controlled substance test thresholds for a verified positive test result are those that are equal to or great than:**

STOCKTON EAST WATER DISTRICT

Drug:	Screening Level:
Marijuana	50 ng/ml
Cocaine	300 ng/ml
Opioids	2,000 ng/ml
(Codeine and Morphine)	2,000 ng/ml
6-actylmorphine (6-AM)	10 ng/ml
Hydrocodone/Hydromorphone	300 ng/ml
Oxycodone/Oxymorphone	100 ng/ml
Phencyclidine (PCP)	25 ng/ml
Amphetamines	1,000 ng/ml
Methamphetamines	500 ng/ml
MDMA, MDA	500 ng/ml

(1) 25 ng/ml if immunoassay

Confirmation drug testing is a second analytical procedure to detect the presence of a specific drug or its metabolite. The confirmation procedure is conducted independent of the initial test and uses a different technique and chemical principle in order to confirm reliability and accuracy.

The confirmatory controlled substance test thresholds for a verified positive test results are those that are equal to or greater than:

Drug:	Confirmation Level:
Marijuana	15 ng/ml
Cocaine	150 ng/ml
Opioids	2,000 ng/ml
(Codeine and Morphine)	2,000 ng/ml
6-actylmorphine (6-AM)	10 ng/ml
Hydrocodone/Hydromorphone	300 ng/ml
Oxycodone/Oxymorphone	100 ng/ml
Phencyclidine (PCP)	25 ng/ml
Amphetamines	500 ng/ml
Methamphetamines	500 ng/ml
MDMA, MDA	250 ng/ml

- (1) Delta-9-tetrahydrocannabinol-9-carboxylic acid
- (2) Benzoylcegonine
- (3) Specimen must also contain amphetamine at a concentration greater than or equal to 200 ng/ml

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Covered Employee – means an applicant, or employee of the District.

Department of Transportation Guidelines – means the controlled substance and alcohol testing rules (49 CFR Part 199 (RSPA – Pipeline), Part 219 (FRA – Railroad), Part 382 (FHWA – Commercial Motor Vehicle), 654 (FTA – Mass Transit) and 14 CFR 61 (FAA – Aviation) et. al.) setting forth the procedures for controlled substance and alcohol testing (49 CFR Part 40) in all the transportation industries.

District – means Stockton East Water District.

District Time – means any period of time in which the employee is actually performing, ready to perform, or immediately available to perform any safety-sensitive functions.

Driver – means any person who operates a commercial motor vehicle. This includes full time, regularly employed drivers; casual, intermittent or occasional drivers; leased drivers and independent, owner-operator contractors who are either directly employed by or under lease to an employer or who operate a commercial motor vehicle at the direction of or with the consent of an employer. For the purposes of pre-employment/pre-duty testing only, the term driver includes a person applying to the District in a position where they may be required to operate a District motor vehicle.

Drug (Controlled Substance) Metabolite – means the specific substance produced when the human body metabolizes (changes) a given drug (controlled substance) as it passes through the body and is excreted in urine, or through other alternative testing methods used by the District for non-DOT employees.

Evidential Breath Testing Device (EBT) – means the device to be used for breath alcohol testing.

Medical Review Officer (MRO) – means a licensed physician responsible for analyzing laboratory results generated by an employer's controlled substance (drug) testing program. The MRO is knowledgeable about abuse disorders and has appropriate medical training to interpret and evaluate positive test results.

Performing (Safety Sensitive Function) – means a District employee is considered to be performing a safety-sensitive function and includes any period in which the employee is actually performing, ready to perform, or immediately available to perform such functions.

Post-Accident Alcohol and/or Controlled Substance Testing – conducted after accidents on employees whose performance could have contributed of the accident. For drivers this is determined by a citation for a moving traffic violation and for all fatal accidents even if the driver is not cited for a moving traffic violation. See "Accident".

Pre-Employment Controlled Substance Testing – conducted before applicants are hired or after an offer to hire, but before actually performing safety-sensitive functions for the first time.

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Prohibited Drugs (Controlled Substances) – means Marijuana, Cocaine, Opiates, Amphetamines, or Phencyclidine.

Prohibited Substances – means and is synonymous to drug abuse and/or alcohol misuse or abuse.

Random Alcohol and/or Controlled Substance Testing – conducted on a random unannounced basis just before, during or just after performance of safety sensitive functions.

Reasonable Suspicion Alcohol and/or Controlled Substance Testing – conducted when a trained supervisor observes behavior or appearance that is characteristic of alcohol misuse or controlled substance abuse.

Refuse to Submit (to an Alcohol and/or Controlled Substance Test) – means that an employee fails to provide an adequate breath or urine sample for testing without a valid medical explanation after that employee received notice of the requirement to be test, or engages in conduct that clearly obstructs the testing process (i.e., verbal declarations, obstructive behavior or physical absence resulting in the inability to conduct the test).

Rehabilitation – the total process of restoring a DOT employee to satisfactory work performance through constructive confrontation, referral to the Substance Abuse Professional (SAP) and participation in SAP recommendations such as education, treatment and/or support groups to resolve personal, physical or emotional/mental problems which contributed to job problems.

Return-To-Duty and Follow-Up Alcohol and/or Controlled Substance Testing – conducted when a DOT employee who has violated the prohibited alcohol or controlled substance conduct standards returns to performing safety sensitive-duties. Follow-up tests are unannounced and at least 6 tests must be conducted in the first 12-months after a DOT employee returns to duty. Follow-up testing may be extended for up to 60-months following return to duty upon the Substance Abuse Professional (SAP) recommendation.

Return-To-Duty Agreement – means a document agreed to and signed by the employer, employee and the Substance Abuse Professional (SAP) that outlines the terms and conditions under which the employee may return to duty after having had a verified positive controlled substance test result or an alcohol concentration of 0.04 or greater on an alcohol test.

Screening (Initial) Test – in alcohol testing, it means an analytical procedure to determine whether an employee may have a prohibited concentration of alcohol in their system. In controlled substance testing, it means an immunoassay screen to eliminate negative urine specimens from further consideration.

Substance Abuse Professional (SAP) – means a licensed physician (Medical Doctor or Doctor of Osteopathy), or a licenses or certified psychologist, social worker (with knowledge of an clinical experience in the diagnosis and treatment of drug and alcohol related disorders, the license alone does not authorize this), Certified Employee Assistance Professional (CEAP), or addiction counselor certified by the National Association of Alcoholism and Drug Abuse Counselors

STOCKTON EAST WATER DISTRICT

Certification Commission (NAADAC) with knowledge of and clinical experience in the diagnosis and treatment of alcohol and controlled substances-related disorders.

Supervisor – means a person in authority who has had one hour of training on the signs and symptoms of alcohol abuse and an additional hour of training on the signs and symptoms of controlled substance abuse.

Vehicle – means a bus, electric bus, van, automobile, rail car, trolley car, trolley bud, or vessel used for mass transportation.

As with any policy, the District reserves the right to change, alter, amend, and interpret this policy with or without prior notification.

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STOCKTON EAST WATER DISTRICT

K. Appendix A – Procedures

1. Procedures – Reasonable Suspicion Testing

- a. An employee who may possibly be under the influence of alcohol and/or controlled substances is observed by a supervisor.

Any employee may identify someone suspected of alcohol and/or controlled substance to any supervisor. Employees should realize, however, that it is against District policy to make false or malicious statements about other employees and doing so can result in disciplinary action being taken against the offending employee. However, the supervisor must witness firsthand the employee's signs and symptoms.

- b. The supervisor is then obligated to insure that the matter is immediately investigated. If possible, two supervisors determine (independently or together) that the employee in question may indeed be under the influence of alcohol and/or controlled substance.
- c. When the supervisor(s) suspect and believe that the employee may be under the influence of alcohol and/or controlled substance, the employee is then immediately suspended from duty (with pay) and driven by District staff (or others designated) to the District specified collection site. Because of a testing facility requirement, the employee in question must show proof of identification, such as a photo driver's license or state-issued photo identification card.

Whenever practical, an Administrator should be notified in advance of the employee being taken to the collection site.

- d. At the collection site, the employee will be required to submit a urine sample (or other alternative testing method sample for a non-DOT employee) in the event that controlled substances are suspected or a breath sample in the event that alcohol intoxication is suspected to the on-duty technician. Care will be taken to provide the employee with maximum privacy without compromising the integrity of the sample.
- e. The District will take precautions to prevent the employee being tested from going back to work and driving their own car home. Instead, the employee will be given assistance in obtaining a ride home from the collection site.
- f. The employee whose test results are negative (less than 0.02 alcohol concentration) will be reinstated. The employee whose confirmation test results

STOCKTON EAST WATER DISTRICT

indicate an alcohol concentration greater than 0.02 but less than 0.04, will not be permitted to return to duty or perform a safety-sensitive function for 24-hours after administration of the test. A DOT employee whose confirmation test result indicates an alcohol concentration of 0.04 or greater for alcohol will be referred to a District specified outside Substance Abuse Professional (SAP) who will assess the employee's condition and make a recommendation for treatment which, if accepted by the District, just be followed by the DOT employee. Failure to follow the accepted recommendations or refusal to submit to return-to-duty and unannounced follow-up testing will result in the DOT employee's termination. A non-DOT employee whose confirmation test result indicates an alcohol concentration of 0.04 or greater for alcohol may also be subject to the above-referenced procedures in lieu of disciplinary action in accordance with this policy. However, in lieu of the above-referenced guidelines, the District reserves the right to take disciplinary action up to and including termination of employment against any employee whose confirmation test result indicates an alcohol concentration of 0.04 or greater for alcohol.

- g. The employee whose controlled substance test results are verified negative will be reinstated. The DOT employee whose controlled substance test is verified positive by the Medical Review Officer will be referred to a District specified outside Substance Abuse Professional (SAP) who will assess the DOT employee's condition and make a recommendation for treatment which, if accepted by the District, must be followed by the DOT employee. Failure to follow the accepted recommendations or refusal to submit to return-to-duty and unannounced follow-up testing will result in the DOT employee's termination. A non-DOT employee whose controlled substance test is verified positive may also be subject to the above-referenced procedures in lieu of disciplinary action in accordance with this policy. However, in lieu of the above-referenced guidelines, the District reserves the right to take disciplinary action up to and including termination of employment against any employee whose controlled substance test is verified positive.

2. Procedures – Random Testing (DOT Employees Only)

- a. The compliance company notifies the supervisor to send the DOT employee to the collection site for alcohol and/or controlled substance testing.
- b. The supervisor notifies the DOT employee to go to the collection site for alcohol and/or controlled substance testing immediately. Because of a testing facility requirement, the DOT employee in question must have proof of identification, such as a photo driver's license or state-issued photo identification card.

STOCKTON EAST WATER DISTRICT

- c. At the collection site, the DOT employee will be required to submit a urine sample in the event that controlled substances are to be tested for, or a breath sample in the event that alcohol is being tested for the on-duty technician. Care will be taken to provide the DOT employee with maximum privacy without compromising the integrity of the sample.
- d. Absent any reasonable suspicion by the District that the DOT employee subject to a random test is under the influence of any controlled substance, the DOT employee is released to return to work pending the test results.
- e. The DOT employee whose confirmation test results indicate an alcohol concentration greater than 0.02 but less than 0.04, will be immediately removed from any safety-sensitive duties and is not be permitted to return to duty or perform a safety-sensitive function for 24-hours after administration of the test. The DOT employee whose confirmation test result indicates an alcohol concentration of 0.04 or greater for alcohol will be referred to a District specified outside Substance Abuse Professional (SAP) who will assess the DOT employee's condition and make a recommendation for treatment which, if accepted by the District, must be followed by the DOT employee. Failure to follow the accepted recommendations or refusal to submit to return-to-duty and unannounced follow-up testing will result in the DOT employee's termination.
- f. The DOT employee whose controlled substance test is verified positive by the Medical Review Office (MRO) will be immediately removed from any safety-sensitive duties and referred to a District specified outside Substance Abuse Professional (SAP) who will assess the DOT employee's condition and make a recommendation for treatment which, if accepted by the District, must be followed by the DOT employee. Failure to follow the accepted recommendations or refusal to submit to return-to-duty and unannounced follow-up testing will result in the DOT employee's termination.

3. Procedures – Post Accident

- a. The employee notifies a supervisor that an accident has occurred.
- b. The supervisor determines that the circumstances of the accident warrant a post-accident test when a citation was issued or a fatality occurred. Thereafter, the supervisor directs the employee to immediately go to the collection site for alcohol and controlled substance testing. Because of a testing facility requirement, the employee in question must have proof of identification, such a photo driver's license or state-issued photo identification card.

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- c. At the collection site, the employee **will be required to submit a urine sample for controlled substances (or other alternative testing method sample for controlled substances for a non-DOT employee) and a breath sample for alcohol** testing to the on-duty technician. Care will be taken to provide the employee with maximum privacy without compromising the integrity of the sample.
- d. An Administrator will be notified that an accident has occurred and that the employee was instructed to go to the collection site.
- e. The employee whose test results are negative (less than 0.02 alcohol concentration) will be reinstated. The employee whose confirmation test results indicate an alcohol concentration greater than 0.02 but less than 0.04, will not be permitted to return to duty or perform a safety-sensitive function for 24-hours after administration of the test. The DOT employee whose confirmation test result indicated an alcohol concentration of 0.04 or greater for alcohol will be referred to a District specified outside Substance Abuse Professional (SAP) who will assess the DOT employee's condition and make a recommendation for treatment which, if accepted by the District, must be followed by the DOT employee. Failure to follow the accepted recommendations or refusal to submit to return-to-duty and unannounced follow-up testing will result in the DOT employee's termination. A non-DOT employee whose confirmation test result indicates an alcohol concentration of 0.04 or greater for alcohol may also be subject to the above-referenced procedures in lieu of disciplinary action in accordance with this policy. However, in lieu of the above-referenced guidelines, the District reserves the right to take disciplinary action up to and including termination of employment against any employee whose confirmation test result indicates an alcohol concentration of 0.04 or greater for alcohol.
- f. The employee whose controlled substance test results are verified negative will be reinstated. The DOT employee whose controlled substance test is verified positive by the Medical Review Officer (MRO) will be referred to a District specified outside Substance Abuse Professional (SAP) who will assess the DOT employee's condition and make a recommendation for treatment which, if accepted by the District, must be followed by the DOT employee. Failure to follow the accepted recommendations or refusal to submit to return-to-duty and unannounced follow-up testing will result in the DOT employee's termination. A non-DOT employee whose controlled substance test is verified positive may also be subject to the above-referenced procedures in lieu of disciplinary action in accordance with this policy. However, in lieu of the above-referenced guidelines, the District reserves the right to take disciplinary action up to and

STOCKTON EAST WATER DISTRICT

including termination of employment against any employee whose controlled substance test is verified positive.

4. Procedures – Return-To-Duty and Follow-Up

- a. The compliance company notifies the District to send the DOT employee to the collection site for alcohol and controlled substance testing.
- b. The supervisor notifies the DOT employee to immediately go to the collection site for alcohol and controlled substance testing. Because of a testing facility requirement, the DOT employee in question must have proof of identification, such as a photo driver's license or state-issued photo identification card.
- c. At the collection site, the DOT employee will be required to submit a urine sample for controlled substances and a breath sample for alcohol testing to the on-duty technician. Care will be taken to provide the DOT employee with maximum privacy without compromising the integrity of the sample.
- d. The DOT employee whose confirmation test results indicate an alcohol concentration greater than 0.02 or whose controlled substance test is verified positive will be terminated.
- e. A non-DOT employee may also be subject to the above-referenced procedures in lieu of disciplinary action in accordance with this policy.

5. Procedures – Chain of Custody for Controlled Substance Specimens

- a. At the time a specimen is collected, the employee will be given a copy of the specimen collection procedures.
- b. Urine will be in a wide-mouthed clinic specimen container which will remain in full view of the employee until split, transferred to, sealed and initialed in two tamper-resistance urine bottled.
- c. Immediately after the specimens are collected, the urine bottles (or other alternative specimen bottles for non-DOT employees) will, in the presence of the employee, be labeled and then initialed by the employee. If the sample must be collected at the site other than the controlled substance and/or alcohol testing laboratory, the specimens will then be placed in the transportation container. The container will be sealed in the employee's presence and the employee will be asked to initial or sign the container. The container will be sent

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to the designated testing laboratory on that day or the earliest business day by the fastest available method.

- d. A chain of custody form will be completed by the on-duty technician during the specimen collection process and attached to and mailed with the specimen.

6. Procedures – Specimen Collection of Strange and/or Unrecognizable Substance

- a. A employee is observed with a strange and/or unrecognizable substance.
- b. The supervisor, in the presence of a witness, places the strange and/or unrecognizable substance into a clear plastic bag. The bag is sealed, labeled and signed by both the supervisor and a witness.
- c. An incident report is made and signed by both the supervisor and a witness.
- d. The plastic bag containing the specimen and a copy of the incident report is taken to the collection site for transportation to the laboratory for analysis.

7. Procedures – Alcohol Concentration

- a. The employee and the on-duty Breath Alcohol Technician (BAT) complete the alcohol testing form to ensure that the results are properly recorded.
- b. After an explanation of how the breathalyzer works, an initial breath sample is taken.
- c. If the results of the initial test show an alcohol concentration of 0.02 or greater a second or confirmation test must be conducted. The confirmation test must not be conducted less than 15-minutes after, nor more than 20-minutes after the screening test.
- d. The confirmation test will utilize Evidential Breath Testing (EBT) devices that prints out the results, date and time, a sequential test number, and the name and serial number of the EBT device to ensure the reliability of the results.

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Memorandum

To: Board of Directors
From: Justin M. Hopkins, General Manager
Juan Vega, Assistant General Manager
Darrel Evensen, District Engineer
David Strohm, Engineering Technician
Date: February 13, 2024
Re: Vault 66 Fish Passage Project - Scope and Grant Potential

Background

Stockton East Water District's (District) Calaveras Habitat Conservation Plan (HCP) includes numerous fish passage improvement projects on the Calaveras River and Mormon Slough. These critical projects in the HCP must be completed by 2030. One such project is the railroad bridge improvements in the Mormon Slough at Vault 66 for improved fish passage and potential siphons under the Mormon Slough to increase Peters Pipeline capacity. The District's Peters Pipeline (Peters) presently crosses over the Mormon Slough on top of a former railroad bridge. The concrete skirt for the bridge foundation is a barrier to fish passage as the skirt is several feet above the streambed elevation.

Summary

District staff performed cost estimates for three different project options for grant funding to improve the site for fish passage and improve the Peters flow as follow:

Option #1 consisted of demolishing the existing concrete railroad bridge and 322 linear feet of steel pipe and installing two 48" Reinforced Concrete Pipe (RCP) siphons that go under the Mormon Slough then intertie to the Peters downstream. This project would significantly improve the hydraulics of the Peters. In addition, this project would increase flow capacity of the Peters by removing a major bottleneck in the system.

Option #2 is similar to Option #1 except the railroad bridge would stay and the foundation would be modified to allow for fish passage.

Option #3 consisted of performing modifications to the in-channel concrete of the bridge to improve fish passage, similar to the Central California Traction Railroad Crossing Fish Passage Improvement Project (CCTR) which was completed by the District in 2019. Concrete would be cut and pre-cast concrete flumes placed in the channel. An image of the concrete modification at CCTR is shown below in **Figure 1**.



Figure 1: CCTR Project

Financial Impact

The cost estimates for the three options are shown in **Table 1**.

Option	Description	Estimated Cost
#1	Vault 66 Siphons with Bridge Removal	\$3,087,000
#2	Vault 66 Siphons without Bridge Removal	\$2,630,000
#3	Fish Passage Improvements on Concrete Skirt	\$1,500,000

Table 1. Fish Passage Project Options

The project will have to be included in the next budget formulation cycle. Staff would like to look for grant opportunities to decrease the project’s financial impact on the District.

Recommendation

Staff respectfully recommends the Board authorize the General Manager to direct staff to proceed with project development consistent with Option#3 and apply for pertinent grant opportunities for said project as they arise.

Memorandum

To: Board of Directors
From: Justin Hopkins – General Manager
Juan Vega – Assistant General Manager
Darrel Evensen – District Engineer
David Higare – Maintenance Manager
Manuel Verduzco – Senior Engineer
Date: February 13, 2024
Re: High Service Pump Station Roof Hatches and Proposed Budget Amendment

Background

The Stockton East Water District’s (District) High Service Pump Station (HSPS) Building was constructed in 1977. Recently, urgent concerns have arisen with regard to the deteriorating condition of the sunroof skylights (skylights). The skylights are original building features and have been repaired numerous times over the years. As such, they are in very poor condition, and at the end of their useful life, where additional repairs are not advised. Two electric motors have been damaged, due to moisture or foreign elements (as verified by an outside motor pump service company) and staff visually confirmed moisture is coming into the HSPS building from the skylights. Additionally, the District is in the middle of installing air conditioning (A/C) units that require a thermally enclosed building. Given these challenges, staff have solicited quotes to replace the 8 existing 4’x4’ skylights with thermal roof hatches.

Summary

Staff contacted CRS, Roof Line, and White Cap. **Table 1** shows the summary of the quotes received.

Vendor	Model	Unit Price	Cost
CRS, Inc.	Bilco F-50TB	\$3,145.00	\$28,804.90
Roof Line	BABCOCK BRHTA	\$3,097.50	\$29,230.85*
White Cap	Bilco F-50TB	\$4,300.00	\$38,951.63

**Greater shipping costs.*

Table 1. Summary of Roofing quotes

Financial Impact

The Board of Director’s (Board) approved budget for Fiscal Year 2023-2024 (FY 23-24) did not include replacement of the skylights. The Low Lift Pump Station Stand-by Generator and Switchgear Replacement Design Project’s (LLPS Project) budget was approved for \$240,000 for FY 23-24. To date \$43,787 has been appropriated, leaving \$196,122 unspent for that project. Using \$32,000 from the LLPS Project to purchase the thermal roof hatches would leave sufficient funds for any additional work required for the LLPS Project during FY 23-24. No budget amendment is necessary given that both projects fall within the same account code and are within the Board-approved budget amount.

Recommendation

District staff respectfully recommends the Board authorize the General Manager to approve the purchase of eight roof hatches from CRS, Inc. to replace the 8 existing 4'x4' skylights in the HSPS Building for \$28,804.90, plus a 10% contingency of \$2,880.49, for a total of \$31,685.39, and make all other necessary approvals.



FINAL

PARTNERSHIP CHARTER

Mokelumne River Integrated Water Storage and Conjunctive Use Program (MICUP)

MICUP Partnership Team: Cal Water, City of Stockton, EBMUD,
GEI + Rincon Team, NSJWCD, San Joaquin County, SEWD, and WID

February 6, 2024

MICUP Purpose

- Advance Mokelumne River Water & Power Authority (MRWPA) Water Right Application 29835 by identifying viable projects that can be implemented and providing supporting documentation for full acceptance by Key Interested Parties
- Gain MICUP Support
- Satisfy requirements of the State Water Board to issue a permit for Application 29835, including CEQA compliance and resolving all protests

Charter Purpose

Improve the MICUP Partnership Team’s ability to work collaboratively, efficiently, and with the necessary dedication to advance Water Rights Application 29835

MICUP Goals

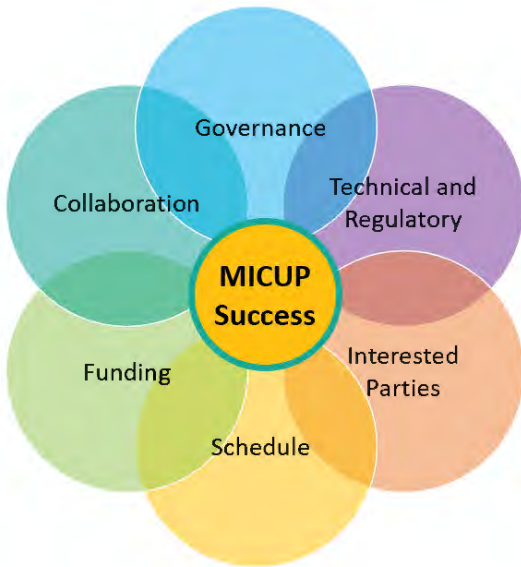
- Identify water reliability drivers
- Identify and prioritize projects to support Water Rights Application 29835
- Identify and seek funding
- Secure Water Rights Application 29835

The MICUP Partnership Team will advance objectives to support the above goals and fulfill the MICUP Purpose.

MICUP Partnership Team Roles and Responsibilities

Organizations and their associated MICUP responsibilities are identified in the diagram below.

ROLE	ORGANIZATIONS	SPECIFIC RESPONSIBILITIES	RESPONSIBILITIES OF ALL <ul style="list-style-type: none"> • Execute the Partnership Charter • Communicate • Fully participate • Abide by Values and Guiding Principles • Adhere to schedule • Provide early insight, perspective, and barriers to success • Make genuine effort to achieve consensus • Perform agreed tasks • Deliver MICUP Purpose and Goals • Obtain State Board approval of Water Rights Application 29835
Project Lead	MRWPA SJC	<ul style="list-style-type: none"> • Consultants POC • Water Rights Applicant • Meet grant obligations 	
PCC	SJC Cal Water City of Stockton NSJWCD SEWD	<ul style="list-style-type: none"> • Assist with prioritization and decision-making • Support additional funding • Project(s) implementation 	
Key Interested Parties	EBMUD Woodbridge ID Other IPs	<ul style="list-style-type: none"> • Provide input to resolve existing and future protests • Stay informed 	
Consultants	GEI+Rincon Team Wagner Bonsignore White Brenner GSP Consultants	<ul style="list-style-type: none"> • Drive schedule, milestones, and budget • Deliver defensible CEQA with executable projects that demonstrate beneficial use 	



MICUP Success

The MICUP Partnership Team is committed to successfully delivering MICUP by minimizing barriers to success and amplifying opportunities achieve MICUP goals based on a collective commitment to embody and foster our co-created **Success Statements** below.

Governance Success Statement

All signatories to the Partnership Charter will: (1) Fully commit to the MICUP Goals (2) Understand and fulfill their roles and responsibilities (3) Co-develop and maintain a decision-making process (4) Keep open lines of communication (5) Expediently identify, communicate, and resolve potential barriers to success (6) Dedicate to achieve State Board approval of Mokelumne River Water Rights Application 29835

Technical and Regulatory Success Statement

All signatories to the Partnership Charter will: (1) Work together to develop a legally defensible CEQA document that will build confidence in key interested parties and facilitate approval of the Mokelumne River Water Rights Application by the State Board (2) Minimize all water right protests and recognize existing water rights and obligations on the River (3) Engage early with regulatory agencies and direct beneficiaries (4) Develop MICUP projects that are: feasible for State Board approval, based on financial, technical, environmental, and economical merits; multi-beneficial, based on available water, and politically supported

Interested Parties Success Statement

All signatories to the Partnership Charter will: (1) Champion MICUP and build momentum of shared benefits (2) Identify and resolve perceived project impacts (3) Prioritize basin-wide water reliability through local and multi-jurisdictional projects to secure the Water Right (4) Dedicate staff time to the MICUP process (5) Represent MICUP as ambassadors to recruit additional support (6) Build political and financial support to meet MICUP goals

Schedule Success Statement

All signatories to the Partnership Charter will: (1) Commit to the established schedule (2) Participate fully to achieve MICUP goals (3) Respond in a timely and effective manner (4) Communicate critical milestones and risks to project delivery to minimize delays (5) Share information to inform expedient decision making and prevent costly setbacks that could risk the Water Right or grant obligations

Funding Success Statement

All signatories to the Partnership Charter will: (1) Identify projects that are economically feasible (2) Select projects that are implementable to attract additional funding that cannot be generated at the local level (3) Devise an equitable financial framework and provide resources to create and implement an effective Financial Strategy (4) Identify additional local, regional, state, and federal partnerships that can finance the projects of the Preferred Alternative

Collaboration Success Statement

All signatories to the Partnership Charter will: (1) Value projects that benefit basin-wide goals and individual organizational goals (2) Work together to actively engage with each other as well as MICUP proponents and opponents to build support and minimize protests (3) Resolve challenges through transparency and early issues identification to develop lasting resolution

MICUP Guiding Principles

The MICUP Partnership Team commits to upholding the Guiding Principles and conducting MICUP activities in the spirit of shared success through values in action.



Collaboration

Work together to merge our local interests and develop strategies that will gain local, regional, and state support for MICUP.

Realize our collective teamwork is foundational to champion MICUP and detractors from the established process weaken our position to securing the Mokelumne River Water Right.

Resolve challenges and support solutions through the established decision-making process and strive to achieve consensus to avoid protests.



Commitment

Fully invest in the shared benefit of securing the Mokelumne River Water Right to aid in groundwater sustainability for the ESJGSB.

Dedicate time and energy to the MICUP multi-beneficial goals including dedicated resources to participate in meetings and respond timely to all established communications and deliverables.

All parties will seek immediate realignment if process is off course.



Communication

Openly share perspectives early and actively listen to understand the positions of others.

Share interests and priorities honestly, clearly, and timely to meet MICUP shared interests, values, and goals.

Share consistent information and progress updates to key internal and external parties and ensure feedback loop is completed.

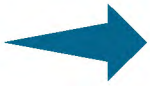
Signatories will voice concerns or barriers to the Water Right Application in a timely manner.



Trust

Continue to build trust and integrity through transparency and peer-to-peer accountability.

Recognize that trust is fostered by timely follow-through and execution of agreed-upon commitments that reflect our everyday reliable contributions.



Progress

Deliver on the day-to-day contributions that are critical to co-creating the intended outcomes that all participants share for the MICUP Purpose and Goals.

Achieving the schedule is incumbent on responsiveness, efficiency, and interdependent tasks completed for MICUP success.

Decisions are made to meet milestones and to avoid backtracking.



Teamwork

Recognize that MICUP demands an interdisciplinary approach and dependency on the collective talent of the extended team to achieve the imperative milestones.

Leadership requires all participants to flag barriers to success and come prepared with pragmatic solutions that will keep MICUP on track for State Board approval.



Results-Oriented

Seek projects that will aid in groundwater sustainability for the ESJGSB to secure the Water Right and maintain local control.

Lead with technical excellence to create defensible documentation and build confidence through consistent interested party outreach to approve the Mokelumne River Water Right Application and meet the grant obligations.

MICUP Engagement Protocols

The MICUP Partnership Team will **RELATE** by following the Engagement Protocols during all MICUP interactions (e.g., meetings, calls, workshops).

Respect new ideas and approaches

Encourage input for active and timely decision making and resolving challenges

Levity to create a collegial atmosphere – success depends on us all

Active listening to openly communicate and understand the issues

Trust and be trusting by being open and authentic

Engage to maximize and share our resources beneficial to the development and delivery of MICUP

Commitment to the MICUP Partnership Charter

The MICUP Partnership Charter is a framework of understanding and non-binding acceptance among the MICUP Partnership Team. As a signatory, you commit to work collaboratively, efficiently, and with the necessary dedication to promote the development, advancement, and implementation of MICUP.

CAL WATER

Anthony (Tony) Carrasco, Interim District Manager _____ Date: _____

Jake Lam, Water Resources Engineer _____ Date: _____

Craig Stevens, Operations Manager _____ Date: _____

CITY OF STOCKTON

Mel Lytle, Director Municipal Utilities Department _____ Date: _____

Mitch Maidrand, Deputy Director Water Resources Division _____ Date: _____

EBMUD

Linda Hu, Manager of Water Supply Improvements _____ Date: _____

Bradley Ledesma, Manager of Water Resources Planning _____ Date: _____

Grace Su, Senior Civil Engineer _____ Date: _____

Ana Ulloa, Senior Civil Engineer _____ Date: _____

NSJWCD

Steve Schwabauer, General Manager _____ Date: _____

Jennifer Spaletta, Counsel _____ Date: _____

SAN JOAQUIN COUNTY

Rhodora Biagtan, PM _____ Date: _____

Nick Bonsignore, Wagner & Bonsignore, Water Availability Analysis _____ Date: _____

Barbara Brenner, White Brenner, Outside Counsel _____ Date: _____

Fritz Buchman, Public Works Director _____ Date: _____

Alex Chetley, Deputy Director – Development _____ Date: _____

Avry Dotan, Modeling _____ Date: _____

Bob Granberg, PM _____ Date: _____

Kimberly Hernandez-Munoz, Project Engineer _____ Date: _____

Kirin Virk, Counsel _____ Date: _____

SEWD

Darrel Evensen, District Engineer _____ Date: _____

Justin Hopkins, General Manager _____ Date: _____

Thomas McGurk, Board Director _____ Date: _____

Jeanne Zolezzi, Legal Counsel _____ Date: _____

WID

Keith Bussman, General Manager _____ Date: _____

Jaime Cantu, Superintendent _____ Date: _____

Brandon Waterdam, Deputy Superintendent _____ Date: _____

GEI + RINCON TEAM

Kelsey Bennett, Environmental Team _____ Date: _____

Michael Conant, Feasibility Study Lead _____ Date: _____

Mike Cornelius, Program Manager _____ Date: _____

Ellen Cross, Strategic Communications Lead _____ Date: _____

Satya Gala, Engineering Lead _____ Date: _____

Jennifer Jacobus, Environmental Lead _____ Date: _____

Ryan Jolley, Environmental Team _____ Date: _____

Trevor Kent, Geologist _____ Date: _____

Duncan MacEwan, Economics Lead _____ Date: _____

Maria Pascoal, Communications _____ Date: _____

Chris Petersen, Hydrogeology Lead _____ Date: _____

Kris Van Sant, Engineering Design Lead _____ Date: _____

MICUP Partnership Charter
*Working Together to Achieve
Water Reliability for San Joaquin County's
Agricultural and Urban Communities
Today and for Future Generations*

*If you have questions or comments,
contact the GEI+Rincon C&E Team:*

Ellen Cross
*Rincon Consultants
(510) 316-9657*

Maria Pascoal
*Minds Illustrated
(916) 834-1166*



NOTICE OF CANCELLATION

THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
STOCKTON EAST WATER DISTRICT
SCHEDULED FOR

TUESDAY, FEBRUARY 27, 2024
AT 12:30 P.M.

6767 EAST MAIN STREET
STOCKTON, CALIFORNIA 95215

HAS BEEN CANCELLED

THE NEXT REGULAR
MEETING OF THE
BOARD OF DIRECTORS
IS SCHEDULED FOR
TUESDAY,
MARCH 5, 2023
AT 12:30 P.M.

Certification of Posting

I hereby certify that on February 22, 2024 I posted a copy of the foregoing agenda in the outside display case at the District Office, 6767 East Main Street, Stockton, California, said time being at least 72 hours in advance of the meeting of the Board of Directors of the Stockton East Water District (Government Code Section 54954.2). Executed at Stockton, California on February 22, 2024.

DRAFT

Priya Ram, Finance Director
Stockton East Water District

Any materials related to items on this agenda distributed to the Board of Directors of Stockton East Water District less than 72 hours before the public meeting are available for public inspection at the District's office located at the following address: 6767 East Main Street, Stockton, CA 95215. Upon request, these materials may be available in an alternative format to persons with disabilities.

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Resolution No. 23-24-18

A RESOLUTION OF THE BOARD OF DIRECTORS OF
STOCKTON EAST WATER DISTRICT

AUTHORIZATION TO FILE A GRANT APPLICATION WITH THE
UNITED STATES BUREAU OF RECLAMATION FOR THE WaterSMART Water and
Energy Efficiency Grants (Funding No. R24AS00052) FOR FISCAL YEAR 2024 and FISCAL
YEAR 2025, EXECUTE ANY REQUIRED DOCUMENTS AND PROVIDE DELEGATION
OF AUTHORITY

WHEREAS, the Board of Directors of the Stockton East Water District (District) desires to file a grant application with the United States Bureau of Reclamation for the WaterSMART Water and Energy Efficiency Grant (Funding No. R24AS00052) the FY 24-25;

WHEREAS, the District intends to gunitite line the Upper Farmington Canal to improve hydraulic conditions, minimize plant growth, and save water;

WHEREAS, the UFC Canal Lining Phase 1 (Project) budget is estimated at \$1,690,844.

WHEREAS, the District will submit a grant application to the United States Bureau of Reclamation for the WaterSMART Water and Energy Efficiency Grants (Funding No. R24AS00052) for \$845,422 and the District will budget \$845,422 for FY 25-26 towards matching funds for the Project;

WHEREAS, the General Manager, Justin M. Hopkins of the District is hereby authorized and directed to prepare the necessary data, conduct investigations, file such application, and execute a grant agreement with the United States Bureau of Reclamation; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Stockton East Water District that the grant application be made to the United States Bureau of Reclamation for the WaterSMART Water Energy and Efficiency Grant (Funding No. R24AS00052), and to enter into an agreement to receive the grant.

PASSED AND ADOPTED at a regular meeting by the Board of Directors of the Stockton East Water District on the 13th day of February 2024 by the following vote of the members thereof:

AYES:

NAYES:

ABSENT:

ABSTAIN:

DRAFT

Richard Atkins, President
Board of Directors
Stockton East Water District

ATTEST:

DRAFT

Justin M. Hopkins, Secretary
Board of Directors
Stockton East Water District

Weekly Water Report	As of: Feb 6, 2024	As of: Feb 13, 2024
New Hogan (NHG) TOC	168,869*	AF
Storage:	178,866*	AF
Net Storage Change:	+6,369	AF
Inflow:	1,066*	CFS
Release:	101*	CFS
New Melones (NML) Allocation	75,000	AF
Storage:	1,981,260*	AF
Net Storage change:	-1,210	AF
Inflow:	2,040**	CFS
Release:	1,870**	CFS
Source: CDEC Daily Reports		

Goodwin Diversion (GDW)		
Inflow (Tulloch Dam):	816	CFS
Release to Stanislaus River (S-98):	1,511	CFS
Release to OID (JT Main):	0	CFS
Release to SSJID (SO Main):	0	CFS
Release to SEWD:	<u>0</u>	CFS
Total Release	1,511	CFS
Source: Tri-Dam Operations Daily Report		
Farmington Dam (FRM)		
Diverted to SEWD:	0	CFS
Diverted to CSJWCD:	0	CFS

Surface Water Used		
Irrigators on New Hogan:	0	
Irrigators on New Melones:	0	
Out-Of-District Irrigators:	0	
DJWWTP Production:	30	MGD
North Stockton:	7	MGD
South Stockton:	5	MGD
Cal Water:	19	MGD
City of Stockton DWSP Production:	0	MGD

District Ground Water Extraction		
74-01	0	GPM
74-02	0	GPM
North	0	GPM
South	0	GPM
Extraction Well # 1	<u>0</u>	GPM
Total Well Water Extraction	0	GPM
Total Ground Water Production	0	MGD

Note: **The data reported here is available as of 02/04/24

***The data reported here is available as of 02/05/24**

All other flow data reported here is preliminary, as of 9:00 a.m. on 02/06/24

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ACWA State Legislative Committee

February 9, 2024

In Person Only

Capitol Event Center

1020 11th Street

Sacramento, CA 95814

10:00 a.m. – 12:00 p.m.

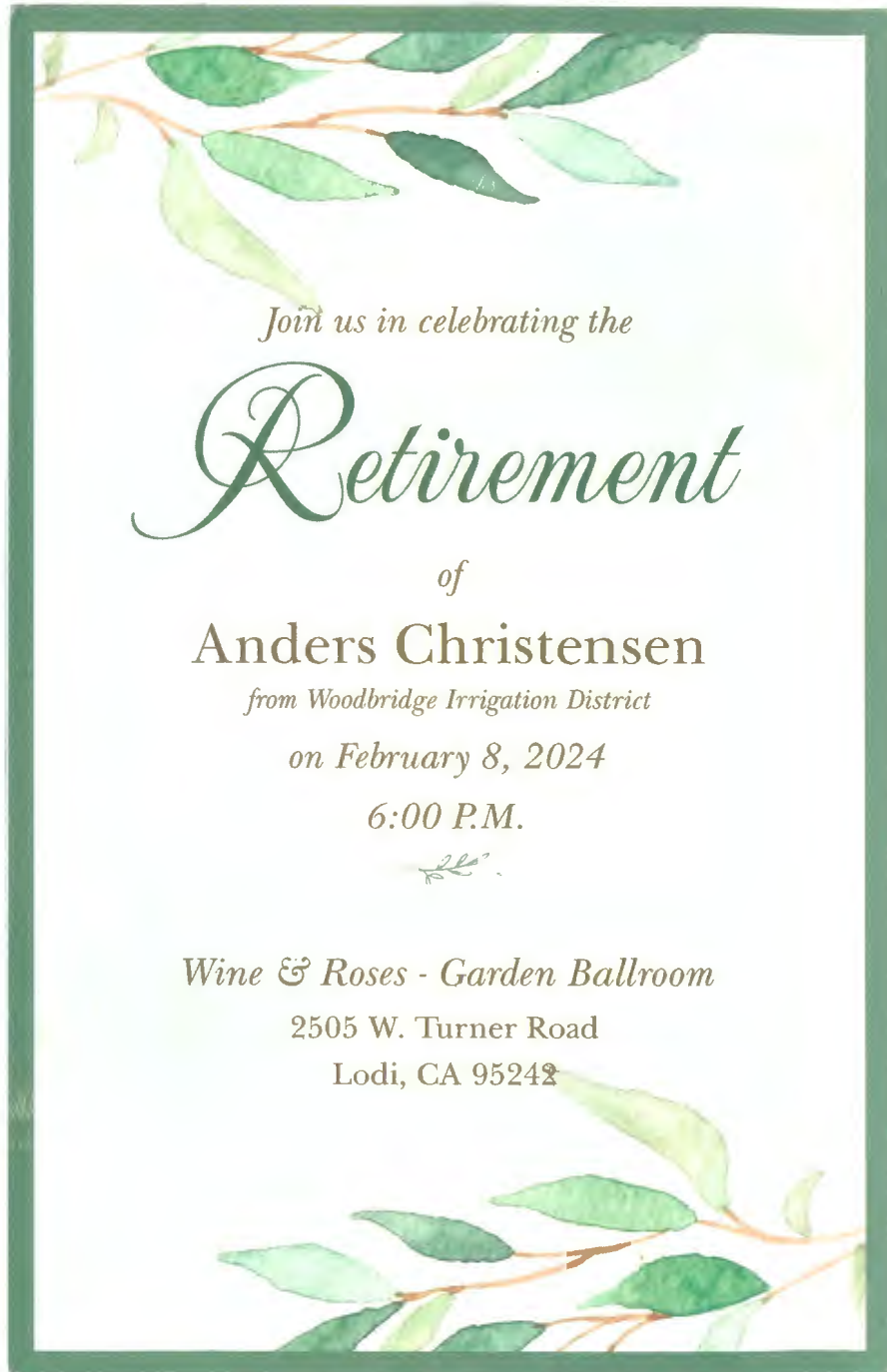
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- | | |
|---|--|
| 1. Welcome | Lauren Layne, Chair
Brian Poulsen, Vice-Chair |
| 2. Executive Director’s Report | Dave Eggerton |
| 3. Deputy Executive Director Report | Cindy Tuck |
| 4. Updated State Legislative Committee Guidelines Discussion | Adam Quinonez |
| 5. Review of Bill Packets | |
| 6. Legislative Updates | Adam Quinonez |
| 7. Regulatory Updates | Chelsea Haines |
| 8. Other Business | |
| 9. Adjourn | |

Reminder: Next State Legislative Committee Meeting on March 1st, 2024 (Virtual)

*Bill packets are also available online by logging on to www.acwa.com.

To access, go to the About My ACWA tab > ACWA Committees > State Legislative > 2024 State Legislative Committee Meeting Materials (Members Only)

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*Retirement Celebration for
Anders Christensen
Woodbridge Irrigation District
General Manager
for the past 33 years.*